

MCHENRY COUNTY CONSERVATION DISTRICT
RESOLUTION #19-93

AUTHORIZING THE EXECUTION OF A ONE-YEAR RENEWAL OF A PRINTING CONTRACT
BETWEEN
HAGG PRESS
AND
THE MCHENRY COUNTY CONSERVATION DISTRICT
FOR THE PRINTING AND MAILING OF FOUR (4) ISSUES
OF THE LANDSCAPES MAGAZINE

WHEREAS, the McHenry County Conservation District (hereinafter referred to as the "District"), is a conservation district organized and existing under the laws of the State of Illinois (70 ILCS 410); and

WHEREAS, Hagg Press of Elgin, Illinois (hereinafter referred to as the "the Printer") is a for profit corporation recognized by the Illinois Secretary of State; and

WHEREAS, the District is empowered to enter into contracts and take such other actions as may be necessary for the proper conduct of its affairs (70 ILCS 410/12) ; and

WHEREAS, the parties hereto have determined that it is in the best interest of the District and the public for the entities to cooperatively coordinate the printing of the District's *Landscapes Magazine* as outlined in the original services contract as approved in January 2019 at a cost of \$7,563 per 20,000 24-page issues with adjustments per 1,000 of \$376.15 and other alternatives as approved in January 2019.

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the District that it is necessary, desirable, and in the best interest of the District to execute a one-year contract extension renewal, and the President and Secretary of the Board of Trustees are hereby authorized to execute this resolution and the Executive Director is authorized to execute said renewal and other necessary documents to execute the intent of this resolution.

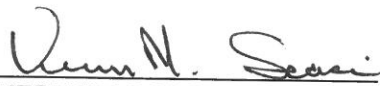
IN WITNESS WHEREOF, this Resolution #19-93 has been executed this 19th day of December, 2019 by the President and attested by the Secretary of the Board of Trustees of the District.

Ayes: 7

Nays: 0

Absent: 0

Abstain: 0


VERNON SCACCI, PRESIDENT
BOARD OF TRUSTEES


CAROLYN CAMPBELL, SECRETARY
BOARD OF TRUSTEES

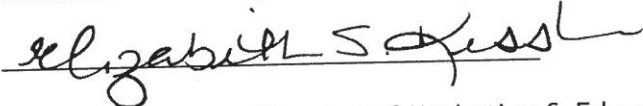


McHenry County
CONSERVATION DISTRICT

BOARD SUMMARY

DATE: December 19, 2019

TO: Board of Trustees

THROUGH: Elizabeth S. Kessler, Executive Director


FROM: Wendy Kummerer, Director of Marketing & Education

RE: Resolution #19-93 - Bid Award - One Year Extension
 Printing & Mailing of Landscapes Magazine (BID #1216.10.01)

SUMMARY:

In January 2019 the Board of Trustees awarded a one-year printing contract to Hagg Press of Elgin, IL, the lowest responsible and responsive bidder for the printing and mailing of the Landscapes Magazine (BID #1216.10.01) with the option for a one-year renewal.

At this time, staff would like to extend the one-year renewal on this contract bid which includes the printing and mailing services for four (4) issues of the District's quarterly Landscapes magazine created by the District's Marketing & Communications Department.

The issues for the first year of the bid have been averaging approximately \$7,438 per issue, below the amount estimated in the bid.

For reference, the results from 2019 Bid Opening are below:

Vendor	Bid Amount Per 20,000 24 Pages	Bid Amount Price per additional 1,000 Copies	28 pages	6 Page Gatefold	Meet Printing Mailing Schedule	Pay Postage Cost Upfront
Hagg Press, Inc 1165 Jansen Farm Ct. Elgin IL	\$7,563	\$378.15	\$400	\$2,283	Yes	Yes
Creasey Printing 1905 Morning Sun Ln. Springfield, IL 62711	\$7,434	\$371	\$1,700	\$2,354	No	No

RECOMMENDATION:

Staff recommends awarding the one-year contract renewal for the printing and mailing of four (4) issues of the Landscapes Magazine to Hagg Press of Elgin, IL. Hagg Press has a history of producing accurate, high-quality pieces, in a timely manner, under the guidelines of the greenest technologies available.

MOTION:

Consent Agenda. Resolution #19-93 authorizing the Executive Director execute a one-year extension on a contract with Hagg Press of Elgin, IL for the printing and mailing of the District's Landscape Magazine at the proposed unit costs of \$7,563 issue (24 pages/20,000 copies), \$378.14 additional 1,000 copies, \$400 additional 4 pages and \$2,283 for 6-page gate fold.

Motion Made By: _____ Seconded By: _____

Ayes: ____ Nays: ____ Abstentions: ____ Motion: Passed Failed Tabled