



**FOR IMMEDIATE RELEASE**

February 18, 2022

**CONTACT:**  
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**Executive Administrative Assistant**

OFFICE 815.338.6223 X 1234

**REVISED**

NOTICE TO ALL MCHENRY COUNTY MEDIA

MEETING NOTICE

(February 18, 2022) In compliance with the Open Meetings Act, this is to inform you that the regular monthly meeting agenda of the McHenry County Conservation District Board of Trustees has been **revised** for the meeting to be held on Tuesday, February 22, 2022 at 5:00 p.m. The meeting will be available to the public via live Online Conferencing. The information for remotely accessing the meeting is on the agenda and at [www.MCCDistrict.org](http://www.MCCDistrict.org) in the Transparency Portal.

Please contact the District office for more detailed information at (815) 338-6223 X 1234.



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MCHENRY COUNTY CONSERVATION DISTRICT  
BOARD OF TRUSTEES  
FEBRUARY 22, 2022 - REVISED  
5:00 P.M.

BROOKDALE ADMINISTRATIVE OFFICES and ZOOM COMMUNICATIONS PLATFORM

PUBLIC MEETING AGENDA WILL BE POSTED TO THE DISTRICT'S WEBSITE AT MCCDistrict.org

TELEPHONIC

Dial 1-312-626-6799

Access Code: 892 7318 2398; Password: 669189#

VIDEO CONFERENCE

<https://zoom.us>

Meeting ID: 892 7318 2398; Password: 669189

- 1.0 CALL TO ORDER - President Henning
- 2.0 PLEDGE OF ALLEGIANCE
- 3.0 INTRODUCTORY ROLL CALL
  - 3.1 Roll Call
  - 3.2 Remote Participation (if needed)  
*Consideration of a motion to allow the Board of Trustees to attend remotely through electronic participation as per Administrative Policy #2.04.02.*
  - 3.3 Resolution Accepting the Resignation of Trustee Campbell  
*Consideration of a motion to adopt Resolution #22-15, a Resolution to accept the formal resignation of Treasurer Carolyn Campbell effective immediately.*
  - 3.4 Election of Officers  
Nomination of Treasurer

4.0 CONSERVATION ETHIC

Goal #6: To foster a conservation ethic among McHenry County citizens helping all of us, regardless of the basis for our interest in nature, to develop a greater awareness of our role in, and responsibility for, the total community of life. A conservation ethic asks us to assume a moral duty to become educated about conservation issues and then to act on that information. A conservation ethic is an attitude that recognizes the importance of preserving the natural heritage of the county's open space.

Goal #1: To preserve native plants and animals, geological features, and natural ecosystems that are threatened or endangered in McHenry County, and to reclaim such ecosystems that have been degraded, for the benefit of present and future generations and for their own sake.

5.0 CONSERVATION STEWARDSHIP PLEDGE

We pledge to make a difference by standing up for our water, wildlife and way of life in McHenry County. Our quality of life in McHenry County depends on healthy and sustainable natural resources, thoughtfully developed cities and towns, a strong economy, and beautiful outdoor places to explore, discover and recreate.

No. 9: We will provide outdoor places to reflect, play and interact with family, friends and community.

6.0 ADOPT THE AGENDA

7.0 SPECIAL RECOGNITION PRESENTATIONS/INTRODUCTIONS

7.1 Introduction of New Team Member: Susan Traver, Accounting Assistant

7.2 Organizational Excellence Showcase: Operations, Planning & Public Safety Division

8.0 TRUSTEES REPORT

9.0 COUNTY BOARD LIAISON REPORT

10.0 PRESIDENT'S REPORT

11.0 PUBLIC COMMENTS I

*Public comments on items on the agenda will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

12.0 BOARD BUSINESS - CONSENT AGENDA

*Consent agenda items are approved in one motion as presented on the agenda. The Trustees may remove items from the consent agenda for discussion purposes prior to the motion to approve.*

12.1 Approval of Minutes of Previous Meetings

12.1a January 13, 2021 - Regular Meeting

12.1b December 16, 2021 - Executive Session - Committee of the Whole

- 12.2 Acceptance of the Treasurer's Report
  - 12.2a January 31, 2022
  - 12.2b FY 2022 General Fund Budget Variance Report as of December 31, 2021 - QTR 3.
- 12.3 Resolution #22-07, a Resolution authorizing the destruction of listed verbatim recordings of Executive Session Meetings between January 1, 2020 and June 30, 2020 in compliance with the Open Meetings Act.
- 12.4 Resolution #22-08, a Resolution authorizing the release of listed Executive Session Minutes to the public domain in compliance with the Open Meetings Act.
- 12.5 Resolution #22-09, a Resolution authorizing the Executive Director to execute a twelve (12) month Professional Services Agreement beginning April 1, 2022 and ending March 31, 2023 with Concentric Integration, LLC of Crystal Lake, IL, for IT and computer support services.
- 12.6 Resolution #22-10, a Resolution authorizing the Executive Director to execute the five (5) Month-to-Month Residence License Agreements as presented through the term of April 1, 2022 through March 31, 2023.
- 12.7 Resolution #22-11, a Resolution authorizing the Executive Director to Grant Agreement (#21-02) with the Illinois Department of Natural Resources (IDNR) Illinois Snowmobile Fund (SNOW) in the amount of \$30,000 for trail grooming and signage.
- 12.8 Authorization to prepare specifications and let bids for the hiring of contractors to treat invasive species at six high priority restoration projects (BID #0222.08.01).
- 12.9 Authorization to prepare specifications and let bids for the purchase of two (2) replacement Forestry Mulchers for natural areas management work county-wide (BID #0222.08.02).
- 12.10 Authorization to prepare specifications and let bids for the purchase of one replacement Skid Loader with a forestry package for natural areas management work county-wide (BID #0222.08.03)
- 12.11 Electrical and Natural Gas Management
  - 12.11a Resolution #22-12, a Resolution authorizing the Executive Director to execute an Independent Company's Agreement for Electric and Natural Gas Management Consultant Services District-wide with Midwest Energy Inc. of Burr Ridge, IL.
  - 12.11b Authorization to solicit bids for electrical service for 15 (fifteen) District locations for one-year beginning November 1, 2022 to October 31, 2023 (BID #0222.15.01).
- 12.12 Resolution #22-13, a Resolution approving the FY 2023 Salary Schedules as presented.
- 12.13 Resolution #22-14, a Resolution approving job descriptions and title changes to the following positions for FY 2023: IT Specialist (Grade 15 - Schedule A) to IT Systems Administrator (Grade 17 - Schedule A); Accounting Supervisor (Grade 20 - Schedule A) to Accounting Manager (Grade 20 - Schedule A) and Social Media Specialist (Grade 16 - Schedule A to Marketing Manager (Grade 19 - Schedule A) effective April 1, 2022.
- 12.14 Authorization to prepare and solicit Request for Proposals (RFP) to study erosion control options at Lyons Prairie Nature Preserve Fox River Peninsula (RFP #0222.08.01).

- 12.15 Reauthorization to prepare specifications and let bids for the demolition of buildings at Glacial Park Conservation Area (BID #1021.09.01 RA).
  - 12.16 Authorization to prepare and solicit Request for Proposals (RFP) for the Klimas Building Feasibility Study (RFP #0222.09.01)
- 13.0 OTHER BOARD BUSINESS
- 13.1 Approval of Bills Payable for the Month of January 2022
    - 13.1a Treasurer’s Internal Audit
    - 13.1b Consideration to Approve the payment to Conserve FS as indicated on the Submission of Bills Pending Report for the period ending January 31, 2022.
    - 13.1c Consideration to Approve the payment of the balance of bills as indicated on the Submission of Bills Pending Report for the month ending January 31, 2022.
  - 13.2 Consideration of Ordinance #22-1015, an Ordinance adopting the FY 2023 Final Combined Annual Budget & Appropriation Ordinance.
- 14.0 EXECUTIVE DIRECTOR’S REPORT
- 14.1 Legislative Update - Verbal Report
    - 14.1a IAPD Legislative Virtual Meeting - February 28, 2022
    - 14.1b IAPD Parks Day - Springfield, IL - March 8 & 9, 2022
  - 14.2 Other
- 15.0 COMMITTEE ASSIGNMENTS & REPORTS
- 15.1 Trustee Reports on Conferences & Meetings Attended
    - 15.1a Fox River Ecosystem Partnership (FREP) - Treasurer Campbell
    - 15.1b Kishwaukee River Ecosystem Partnership (KREP) - Trustee Gaytan
    - 15.1c Chicago Wilderness - Executive Director Kessler
    - 15.1d McHenry County Farm Bureau - Trustee Fritz
    - 15.1e IACFPD/IAPD/NRPA - Executive Director Kessler
    - 15.1f McHenry County Conservation Foundation - Secretary Thomas
    - 15.1g McHenry County Council of Governments - Treasurer Campbell
    - 15.1h McHenry County Green Drinks - Treasurer Campbell
    - 15.1i Active Communities Working Group & McHenry County Council of Mayors - Bicycle & Pedestrian Plan - Director of Operations & Public Safety Kremer
    - 15.1j Naturally McHenry County - Executive Director Kessler
    - 15.1k Other Outreach Contacts
- 16.0 PUBLIC COMMENTS II
- Public comments on items on the agenda will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*
- 17.0 ADJOURNMENT  
 (Motion to adjourn or a motion to fix the time to which the Board shall adjourn to Thursday, March 3, 2022 5:00 p.m., Brookdale Administrative Office if needed).

Notice: In compliance with the American with Disabilities Act (ADA), this and all other MCCD Board of Trustee Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223 at least 72 hours prior to any meeting so that accommodations can be made.