



**FOR IMMEDIATE RELEASE**

November 17, 2020

**CONTACT:**  
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**Executive Administrative Assistant**

OFFICE 815.338.6223 X1234

NOTICE TO ALL MCHENRY COUNTY MEDIA

MEETING NOTICE

(November 17, 2020) In compliance with the Open Meetings Act, this is to inform you that the regular monthly meeting of the McHenry County Conservation District Board of Trustees has been scheduled for Thursday, November 19, 2020 at 7:00 p.m. The meeting will be available to the public via live Online Conferencing. The information for remotely accessing the meeting is on the agenda and at [www.MCCDistrict.org](http://www.MCCDistrict.org) in the Transparency Portal.

Please contact the District office for more detailed directions at (815) 338-6223 X1233.



*McHenry County*  
CONSERVATION DISTRICT

18410 U.S. Highway 14, Woodstock, IL 60098  
815.338.MCCD (6223) MCCDistrict.org

MCHENRY COUNTY CONSERVATION DISTRICT  
BOARD OF TRUSTEES  
NOVEMBER 19, 2020  
7:00 P.M.

BROOKDALE ADMINISTRATIVE OFFICES - VIRTUAL BOARDROOM

GUBERNATORIAL DISASTER PROCLAMATION  
EXECUTIVE ORDER 2020-07 IN RESPONSE TO COVID-19 & PA 101-0640

&

OPEN MEETINGS ACT - 5 ILCS 120/2 & 120/7  
SUSPENSION OF PUBLIC BODY PHYSICALLY PRESENT AND LIMITING REMOTE PARTICIPATION

PUBLIC MEETING AGENDA WILL BE POSTED TO THE DISTRICT'S WEBSITE AT MCCDistrict.org

TELEPHONIC

Dial 1-312-626-6799; Access Code: 837 3778 5807  
Password: 187860#

VIDEO CONFERENCE

<https://zoom.us>  
Meeting ID is 837 3778 5807  
Password: 187860

- 1.0 CALL TO ORDER - President John Henning  
*Pursuant to Section 7(e) of the Open Meetings Act, I as President of the McHenry County Conservation District have determined that an in-person meeting is not practical or prudent at this time because of the ongoing COVID-19 Pandemic and Governor Pritzker's related disaster declaration. I have further determined that the physical presence of an employee or member of the public body at the regular meeting location is not feasible due to the disaster described in the Governor's declaration.*
- 2.0 PLEDGE OF ALLEGIANCE

3.0 INTRODUCTORY ROLL CALL

3.1 Roll Call

4.0 CONSERVATION ETHIC

Goal #6: To foster a conservation ethic among McHenry County citizens helping all of us, regardless of the basis for our interest in nature, to develop a greater awareness of our role in, and responsibility for, the total community of life. A conservation ethic asks us to assume a moral duty to become educated about conservation issues and then to act on that information. A conservation ethic is an attitude that recognizes the importance of preserving the natural heritage of the county's open space.

Goal #1: To preserve native plants and animals, geological features, and natural ecosystems that are threatened or endangered in McHenry County, and to reclaim such ecosystems that have been degraded, for the benefit of present and future generations and for their own sake.

5.0 CONSERVATION STEWARDSHIP PLEDGE

We pledge to make a difference by standing up for our water, wildlife and way of life in McHenry County. Our quality of life in McHenry County depends on healthy and sustainable natural resources, thoughtfully developed cities and towns, a strong economy, and beautiful outdoor places to explore, discover and recreate.

No. 11: We will manage public lands through science and in a manner that is responsive and resilient to a changing climate.

6.0 ADOPT THE AGENDA

7.0 SPECIAL RECOGNITION PRESENTATIONS/INTRODUCTIONS

7.1 Recognition of Employee Service Anniversaries

7.2 Board of Trustees - IAPD 10 Year Service Anniversary - Trustee Dave Brandt

7.3 Natural Heritage Stewardship Report

8.0 TRUSTEES REPORT

9.0 COUNTY BOARD LIAISON REPORT

10.0 PRESIDENT'S REPORT

11.0 PUBLIC COMMENTS I

*Public comments on Conservation District matters will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

12.0 BOARD BUSINESS - CONSENT AGENDA

*Consent agenda items are approved in one motion as presented on the agenda. The Trustees may remove items from the consent agenda for discussion purposes prior to the motion to approve.*

- 12.1 Approval of Minutes of Previous Meetings
  - 12.1a October 15, 2020 - Committee of the Whole
  - 12.1b October 20, 2020 - Public Session
  - 12.1c September 17, 2020 - Executive Session
- 12.2 Treasurers Report
  - 12.2a Acceptance of the Treasurer's Report for October 31, 2020 as presented.
  - 12.2b Acceptance of FY 2021 General Fund Budget Variance Reports as of September 30, 2020 - QTR 2
- 12.3 Resolution #20-100, a Resolution establishing the regular meeting dates of the Board of Trustees of the McHenry County Conservation District for Calendar Year 2021.
- 12.4 Resolution #20-101, a Resolution rejecting the sole bid for Fuel Management Program upgrades at four (4) District shops and the Brookdale Administrative Office received from Howard Lee and Sons, Inc. of Cherry Valley, IL (BID #0720.07.01-RA).
- 12.5 Resolution #20-102, a Resolution amending Resolution #20-67 authorizing the purchase of three (3) replacement vehicles directly off of the Illinois State Bid Purchasing Contract #18-146CMS-BOSS4-P-426 for an additional \$7,000, for a total cost not to exceed \$97,000.
- 12.6 Resolution #20-103, a Resolution authorizing the establishment of a new position of Agricultural Ecologist (Technical/Professional - Grade 18) in the Land Preservation and Natural Resources Division effective April 1, 2021 and the discontinuation of the position of Agricultural Services Coordinator (Administrative - Grade 17).
- 12.7 Resolution #20-104, a Resolution amending the title and position description for the IT Specialist/Administrative Assistant (Administration - Grade 15) to IT Specialist (Administration - Grade 15) effective December 1, 2020.
- 12.8 Resolution #20-105, a Resolution approving the restructuring of the Police Department by reducing personnel from 3 to 2 Police Sergeants and authorizing the Executive Director to adjust compensation accordingly to commensurate with the additional responsibilities/duties effective December 1, 2020 for a total wage adjustment of \$5,000 for each position.
- 12.9 Resolution #20-106, a Resolution amending the position description for the Community Relations Specialist (Administration - Grade 15) effective December 1, 2020.
- 12.10 Resolution #20-107, a Resolution authorizing the Executive Director to execute an Intergovernmental Agreement Permitting Snow Removal from the Prairie Trail from Route 14 North to Crystal Lake Avenue by the City of Crystal Lake.
- 12.11 Resolution #20-108, a Resolution advancing the Prairie Trail - McHenry Resurfacing and Wayfaring Signage - Phase 1 Project to the McHenry County Conservation Foundation for funding consideration.
- 12.12 Resolution #20-109, a Resolution formally acknowledging the McHenry County Conservation Foundation and McHenry County Conservation District's Community Seed Collection Program at High Point Conservation Area in honor of donors George D. and Marilyn A. Johnson and Richard J. and Rennee L. Dankert.

- 12.13 Ordinance #20-993, an Ordinance authorizing the execution of the James and Bonnie Leahy Grant of Conservation Easement.
  - 12.14 Authorization to renegotiate two pasture leases and one row crop lease at the Pleasant Valley Conservation Area for a one-year extension.
  - 12.15 Resolution #20-110, a Resolution authorizing the use of unexpended budgeted funds from the exterior repairs project at the Prairieview Education Center to complete identified projects at the Prairieview Education Center, including insulation, water damage repairs and painting, purchase of siding, and alarm modifications for a total cost not to exceed \$42,250.
  - 12.16 Resolution #20-111, a Resolution accepting the 2019 Natural Heritage Stewardship Report.
- 13.0 NEW & UNFINISHED BOARD BUSINESS
- 13.1 Approval of Bills Payable for the Month of October 2020
    - 13.1a Treasurer's Internal Audit
    - 13.1b Consideration to Approve the payment to Conserve FS as indicated on the Submission of Bills Pending Report for the period ending October 31, 2020.
    - 13.1c Consideration to Approve the payment of the balance of bills as indicated on the Submission of Bills Pending Report for the month ending October 31, 2020.
- 14.0 EXECUTIVE DIRECTOR'S REPORT
- 14.1 Legislative Update - Verbal Update
- 15.0 COMMITTEE ASSIGNMENTS & REPORTS
- 15.1 Trustee Reports on Conferences & Meetings Attended
    - 15.1a Fox River Ecosystem Partnership (FREPP) - Secretary Campbell
    - 15.1b Kishwaukee River Ecosystem Partnership (KREP) - Vice President Brandt
    - 15.1c WRAP -Director of Land Preservation & Natural Resources Collins
    - 15.1d Chicago Wilderness - Executive Director Kessler
    - 15.1e McHenry County Farm Bureau - Trustee Fritz
    - 15.1f IACFPD/IAPD/NRPA - Vice President Brandt & Executive Director Kessler
    - 15.1g McHenry County Conservation Foundation - Trustee Thomas
    - 15.1h McHenry County Council of Governments - Secretary Campbell
    - 15.1i McHenry County Green Drinks - Secretary Campbell
    - 15.1j MCCG Shared Investment Study & Algonquin/Cary Subarea Plan Steering Committee - Executive Director Kessler
    - 15.1k MAPP - Director of Operations & Public Safety Kremer
    - 15.1l Visit McHenry County - Executive Director Kessler
    - 15.1m Other Outreach Contacts
- 16.0 PUBLIC COMMENTS II

*Public comments on Conservation District matters will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

- 17.0 EXECUTIVE SESSION  
Motion to go into Executive Session pursuant to 2C21 (Review of Closed Session Minutes) and 2C5 (Real Estate) of the Open Meetings Act (5 ILCS 120/1 et. seq.).
- 18.0 RECONVENE - IMMEDIATELY FOLLOWING EXECUTIVE SESSION
  - 18.1 Roll Call
- 19.0 ACTION ON ITEMS OUT OF EXECUTIVE SESSION
  - 19.1 Consideration of a motion to pass Ordinance #20-994 authorizing the execution of the Wilson/Buckles Gift Agreement.
- 20.0 ADJOURNMENT  
(Motion to adjourn or a motion to fix the time to which the Board shall adjourn to Thursday, December 3, 2020, 5:00 p.m., Brookdale Administrative Office if needed).

Notice: In compliance with the American with Disabilities Act (ADA), this and all other MCCD Board of Trustee Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223 at least 72 hours prior to any meeting so that accommodations can be made.