



**FOR IMMEDIATE RELEASE**

**July 14, 2020**

**CONTACT:  
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Executive Assistant**

OFFICE 815.338.6223 X1234

NOTICE TO ALL MCHENRY COUNTY MEDIA

MEETING NOTICE

(July 14, 2020) In compliance with the Open Meetings Act, this is to inform you that the regular monthly meeting of the McHenry County Conservation District Board of Trustees has been scheduled for Tuesday, July 21, 2020 at 5:00 p.m. The meeting will be available to the public via live Online Conferencing. The information for remotely accessing the meeting is on the agenda and at [www.MCCDistrict.org](http://www.MCCDistrict.org).

Please contact the District office for more detailed directions at (815) 338-6223 X1234.



*McHenry County*  
**CONSERVATION DISTRICT**

18410 U.S. Highway 14, Woodstock, IL 60098  
815.338.MCCD (6223) MCCDistrict.org

**MCHENRY COUNTY CONSERVATION DISTRICT  
BOARD OF TRUSTEES  
AGENDA**

**JULY 21, 2020 - ANNUAL ORGANIZATIONAL MEETING  
5:00 P.M.**

**BROOKDALE ADMINISTRATIVE OFFICES and ZOOM COMMUNICATIONS PLATFORM**

**GUBERNATORIAL DISASTER PROCLAMATION**

EXECUTIVE ORDER 2020-07 - EXECUTIVE ORDER IN RESPONSE TO COVID-19 (COVID-19 EXECUTIVE ORDER NO. 5), as amended by EXECUTIVE ORDER 2020-33 - EXECUTIVE ORDER IN RESPONSE TO COVID-19 (COVID-19 EXECUTIVE ORDER NO. 31), and as reissued and extended by EXECUTIVE ORDER 2020-39 - EXECUTIVE ORDER IN RESPONSE TO COVID-19 (COVID-19 EXECUTIVE ORDER NO. 37)

**OPEN MEETINGS ACT - 5 ILCS 120/2 & 120/7**

**SUSPENSION OF PUBLIC BODY PHYSICALLY PRESENT AND LIMITING REMOTE PARTICIPATION**

President Pro Tem/Vice President Brandt of the Board of Trustees of the McHenry County Conservation District has determined that it is not practical or prudent to hold the public meeting of the Board of Trustees for July 21, 2020 in person due to the current Pandemic (PA 101-0640)

**PUBLIC MEETING AGENDA WILL BE POSTED TO THE DISTRICT'S WEBSITE AT MCCDistrict.org**

**TELEPHONIC**

Dial 1-312-626-6799; Access Code: 868 8941 4292#  
Password: 773628

**VIDEO CONFERENCE**

<https://zoom.us>  
Meeting ID is 868 8941 4292  
Password: 773628

- 1.0 CALL TO ORDER - President Pro Tem/Vice President Dave Brandt
- 2.0 PLEDGE OF ALLEGIANCE

### 3.0 INTRODUCTORY ROLL CALL

#### 3.1 Roll Call

#### 3.2 Remote Participation (if needed)

*Consideration of a motion to allow the Board of Trustees to attend remotely through electronic participation as per Administrative Policy #2.04.02. The basis for missing the meeting is due to personal illness and per the State of Illinois Gubernatorial Disaster Proclamation - Executive Order 2020-07 and PA 101-0640 suspending requirements that members of the public body must be physically present.*

### 4.0 CONSERVATION ETHIC

Goal #6: To foster a conservation ethic among McHenry County citizens helping all of us, regardless of the basis for our interest in nature, to develop a greater awareness of our role in, and responsibility for, the total community of life. A conservation ethic asks us to assume a moral duty to become educated about conservation issues and then to act on that information. A conservation ethic is an attitude that recognizes the importance of preserving the natural heritage of the county's open space.

Goal #2: To acquire and maintain other wildland, scenic areas, and open spaces for conservation purposes, and for educational and recreational use.

### 5.0 CONSERVATION STEWARDSHIP PLEDGE

We pledge to make a difference by standing up for our water, wildlife and way of life in McHenry County. Our quality of life in McHenry County depends on healthy and sustainable natural resources, thoughtfully developed cities and towns, a strong economy, and beautiful outdoor places to explore, discover and recreate.

No. 6 We will spark hope for a future more closely intertwined with the natural world.

### 6.0 READING OF OATH & ELECTION OF OFFICERS

#### 6.1 Reading of Oath of Office

#### 6.2 Nomination for President, Gift Ban Act Officer & Ethics Officer

#### 6.3 Nomination for Vice President

#### 6.4 Nomination for Treasurer

#### 6.5 Nomination for Secretary

#### 6.6 Trustee Outreach Assignments

#### 6.7 Finance & Administration Committee and Committee Appointments

### 7.0 PRESENTATIONS/INTRODUCTIONS

#### 7.1 Introduction of New Team Members - Education Services Manager Becky Lambert, Education Outreach Coordinator Aimee Collins, Education Program Coordinator Valerie Coduto, Ranger Region V Josh Crittenden, Ranger Assistant Region V Travis Sandoz

#### 7.2 IPBC/Gallagher Presentation - Health Insurance Program

### 8.0 TRUSTEES REPORT

### 9.0 COUNTY BOARD LIAISON REPORT

10.0 PRESIDENT'S REPORT

11.0 PUBLIC COMMENTS I

*Public comments on items on the agenda will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

12.0 BOARD BUSINESS - CONSENT AGENDA

*Consent agenda items are approved in one motion as presented on the agenda. The Trustees may remove items from the consent agenda for discussion purposes prior to the motion to approve.*

- 12.1 Approval of Minutes of Previous Meetings
  - 12.1a June 18, 2020 - Committee of the Whole
  - 12.1b June 23, 2020
  - 12.1c May 21, 2020 - Executive Session
- 12.2 Acceptance of the Treasurer's Report
  - 12.2a June 30, 2020
  - 12.2b Financial Resiliency Plan COVID-19 - June 30, 2020
- 12.3 Acceptance of the Investment Report for First Fiscal Quarter of FY 2021 as ending June 30, 2020.
- 12.4 Resolution #20-56, a Resolution designating Depository Financial Institutions for District Funds from August 1, 2020 through July 31, 2021.
- 12.5 Resolution #20-57, a Resolution authorizing the destruction of listed verbatim recordings of Executive Session meetings prior to January 2019, in compliance with the Illinois Open Meetings Act.
- 12.6 Resolution #20-58, a Resolution authorizing the Release of the listed Executive Session meeting minutes to the public domain in compliance with the Illinois Open Meetings Act.
- 12.7 Resolution #20-59, a Resolution affirming the Executive Director's execution of Change Order #8 with Schroeder Asphalt Services, Inc. of Huntley, IL for the asphalt resurfacing of the Prairie Trail Link and Region One Facilities Maintenance Shop Parking Lot (BID #0218.09.02-CO8).
- 12.8 Authorization to prepare specifications and letting of bids for upgrades to the Fuel Management Program (BID #0520.07.01).
- 12.9 Resolution #20-60, a Resolution authorizing the Executive Director to execute a one-year, auto-renewable License Agreement through with McHenry County Cycling Without Age for storage of their equipment at a Pole Building in Glacial Park at Harts Road and Route 31 through July 31, 2021.
- 12.10 Second Reading. Ordinance #20-986, an Ordinance authorizing amendatory language in the District's General Use Ordinance in Section 5: Bicycling and Electronic Personal Assistive Mobility Devices, Subsection E to read, "Use of ride an electric or electric assisted bicycle exceeding a speed of 15 miles per hour" and to authorize the publication of the revised General Use Ordinance.

- 12.11 Second Reading. Ordinance #20-987, an Ordinance amending Personnel Policy & Procedural Manual 7.27 Emergency Closings.
  - 12.12 First Reading. Amending Comprehensive Administrative Policy and Procedure Manual 2.04.06 Remote Participation.
  - 12.13 Resolution #20-61, a Resolution authorizing payment in the amount of \$1,899,625 due on August 1, 2020 to The Bank of New York Mellon (BNY Mellon), Dallas, TX for the General Obligation Refunding Bond, Series 2014.
- 13.0 OTHER BOARD BUSINESS
- 13.1 Approval of Bills Payable for the Month of June 2020
    - 13.1a Treasurer's Internal Audit
    - 13.1b Consideration to Approve the payment to Conserve FS as indicated on the Submission of Bills Pending Report for the period ending June 30, 2020.
    - 13.1c Consideration to Approve the payment of the balance of bills as indicated on the Submission of Bills Pending Report for the month ending June 30, 2020.
  - 13.2 Execution of Financial Strategy to Pay Off Pichen Installment Agreement (Resolution #20-54)
    - 13.2a Debt Certificate Issuance Ordinance  
*Ordinance #20-988, an Ordinance authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the McHenry County Conservation District, McHenry County, Illinois, and for the issue of not to exceed \$2,400,000 Debt Certificates, Series 2020, of said Conservation District evidencing the rights to payment under said Agreement, and providing for the security and means of payment under said Agreement of said Certificates.*
    - 13.2b Appointment of Bond Counsel  
*Resolution #20-62, a Resolution appointing Attorney Kyle W. Harding of Chapman Cutler, LLP as the District's Bond Counsel for the Issuance of Debt Certificates, Series 2020 Transaction.*
    - 13.2c Appointment of Financial Advisor  
*Resolution #20-63, a Resolution authorizing the Executive Director to execute a contract with James Rachlin of Meristem Advisors of Chicago, IL to serve as the District's Financial Advisor for the issuance of Debt Certificates, Series 2020, at a cost not to exceed \$9,500.*
  - 13.3 Job Classification Review
    - 13.3a Reclassification of Restoration Ecologist, Plant Ecologist and Wildlife Ecologist from Grade 19 to 20 on the Technical/Professional Salary Schedule and Authorization for Corresponding Salary Increase  
*Resolution #20-64, a Resolution reclassifying the positions of Restoration Ecologist, Plant Ecologist and Wildlife Ecologist from Grade 19 to 20 on the Technical/Professional Salary Schedule and authorization for corresponding retroactive salary adjustment to effective date of April 1, 2019.*

- 13.3b Budget Transfer for Corresponding Salary Increase  
*Ordinance #20-999, an Ordinance authorizing the Transfer of Funds between Budget Line Items GL 01-08-443, GL 01-08-450, GL 01-08-601, GL 01-08-842, and GL 01-08-845 to GL 01-08-201, GL 01-08-280 and GL 01-08-284 in the General Fund in the amount of \$20,248.94 for FY 2021.*
- 13.3c FLSA Exemption Status Review: Community Relations Specialist  
*Resolution #20-65, a Resolution reclassifying the position of Community Relations Specialist in the Administrative Salary Schedule from Non-Exempt to Exempt.*
- 13.4 Continued Discussion on 2020 Property Tax Levy & Development of FY 2022 Budget
- 13.5 Continued Discussion on FY 2021-FY 2023 Strategic Plan Tactics
- 13.6 Discussion on Lease with Villas of Boulder Ridge Property Owners Association
- 13.7 Discussion on Intergovernmental Agreement Granting License for Facility Use with the Illinois Nature Preserves Commission for Office Space at Lost Valley Visitor Center
- 13.8 Discussion on Amending Board of Trustees Established Meeting Dates for Remainder of 2020  
*Resolution #20-66, a Resolution amending Resolution #19-46 establishing the Regular Meeting dates of the Board of Trustees and Committees of the McHenry County Conservation District from August 1, 2020 through December 31, 2020.*
- 14.0 EXECUTIVE DIRECTOR'S REPORT
  - 14.1 FY 2020-2023 Strategic Plan - Continued Progress
  - 14.2 Project Update: ADA Improvements
  - 14.3 Dashboard - First Quarter FY 2021
  - 14.4 In the News - First Quarter FY 2021
  - 14.5 McHenry County Conservation Foundation Quarterly Report & Strategic Plan Update
  - 14.6 Legislative Update - Verbal Report
  - 14.7 Project Tracking Timeline - First Quarter FY 2021
  - 14.8 Update on COVID-19 Pandemic Preparedness and Response Plan - Continuity of Business Functions and Operations
- 15.0 COMMITTEE ASSIGNMENTS & REPORTS
  - 15.1 Trustee Reports on Conferences & Meetings Attended
    - 15.1a Fox River Ecosystem Partnership (FREP)
    - 15.1b WRAP -Director of Land Preservation & Natural Resources Collins
    - 15.1c Chicago Wilderness - Executive Director Kessler
    - 15.1d McHenry County Farm Bureau
    - 15.1e IACFPD/IAPD/NRPA -Executive Director Kessler
    - 15.1f McHenry County Conservation Foundation
    - 15.1g McHenry County Council of Governments
    - 15.1h MCCG Shared Investment Study & Algonquin/Cary Subarea Plan Steering Committee - Executive Director Kessler
    - 15.1i MAPP - Director of Operations & Public Safety Kremer
    - 15.1j Other Outreach Contacts

16.0 PUBLIC COMMENTS II

*Public comments on items on the agenda will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

17.0 ADJOURNMENT

(Motion to adjourn or a motion to fix the time to which the Board shall adjourn to Thursday, August 6, 2020 5:00 p.m., Brookdale Administrative Office if needed).

Notice: In compliance with the American with Disabilities Act (ADA), this and all other MCCD Board of Trustee Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223 at least 72 hours prior to any meeting so that accommodations can be made.