



REVISED

**FOR IMMEDIATE RELEASE**

**March 20, 2020**

**CONTACT:  
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Executive Assistant**

OFFICE 815.338.6223 X1234

NOTICE TO ALL MCHENRY COUNTY MEDIA

MEETING NOTICE

(March 20, 2020) In compliance with the Open Meetings Act, this is to inform you that the regular monthly meeting of the McHenry County Conservation District Board of Trustees has been scheduled for Tuesday, March 24, 2020 at 5:00 p.m. The meeting will be held via Online Conferencing only. The information for remotely accessing the meeting is on the agenda and on the District's website [www.MCCDistrict.org](http://www.MCCDistrict.org)

Please contact the District office for more detailed directions at (815) 338-6223 X1234.

REVISED



*McHenry County*  
CONSERVATION DISTRICT

18410 U.S. Highway 14, Woodstock, IL 60098  
815.338.MCCD (6223) MCCDistrict.org

MCHENRY COUNTY CONSERVATION DISTRICT  
BOARD OF TRUSTEES  
MARCH 24, 2020  
5:00 P.M.

GUBERNATORIAL DISASTER PROCLAMATION - EXECUTIVE ORDER 2020-07  
EXECUTIVE ORDER IN RESPONSE TO COVID-19  
OPEN MEETINGS ACT - 5 ILCS 120/2 & 120/7  
SUSPENSION OF PUBLIC BODY PHYSICALLY PRESENT AND LIMITING REMOTE PARTICIPATION

PUBLIC MEETING WILL BE POSTED TO THE DISTRICT'S WEBSITE at MCCDistrict.org

TELEPHONIC  
Dial 1-312-626-6799; Access Code: 743 401 155#

VIDEO CONFERENCE  
<https://zoom.us>  
Meeting Code is 743 401 155

- 1.0 CALL TO ORDER - President Vern Scacci
- 2.0 PLEDGE OF ALLEGIANCE
- 3.0 INTRODUCTORY ROLL CALL
  - 3.1 Roll Call
  - 3.2 Remote Participation  
*Consideration of a motion to allow the Board of Trustees to attend remotely through electronic participation as per Administrative Policy #2.04.02. The basis for missing the meeting is due to personal illness and per the State of Illinois Gubernatorial Disaster Proclamation - Executive Order 2020-07 suspending requirements that members of the public body must be physically present.*
- 4.0 ADOPT THE AGENDA

- 5.0 SPECIAL RECOGNITION
  - 5.1 2019 McHenry County Officer of the Year for Outstanding Achievement for McHenry County Conservation District Police - McHenry County Chiefs of Police Association

6.0 TRUSTEES REPORT

7.0 COUNTY BOARD LIAISON REPORT

8.0 PRESIDENT'S REPORT

9.0 PUBLIC COMMENTS I

*Public comments on Conservation District matters will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

10.0 BOARD BUSINESS - CONSENT AGENDA

*Consent agenda items are approved in one motion as presented on the agenda. The Trustees may remove items from the consent agenda for discussion purposes prior to the motion to approve.*

- 10.1 Approval of Minutes of Previous Meetings
  - 10.1a February 8, 2020 - Special Call - Conservation Congress
  - 10.1b February 18, 2020 - Finance & Administration Committee
  - 10.1c February 18, 2020 - Special Call
  - 10.1d February 20, 2020 - Committee of the Whole
  - 10.1e February 25, 2020 - Regular Session Pubic Meeting
  - 10.1f March 4, 2020 - Special Call Meeting
  - 10.1g January 16, 2010 - Executive Session I & II
- 10.2 Acceptance of the Treasurer's Report for February 29, 2020 as presented.
- 10.3 Second Reading. Ordinance #20-973 amending the Personnel Policy and Procedural Manual to establish policy 9.32 Workplace Bullying and to modify Appendix P - Transgender Policy.
- 10.4 Authorization to prepare specifications and letting of bids for the exterior repairs and re-roofing of the Prairieview Education Center (BID 0320.15.01).
- 10.5 Authorizing the preparation of specifications and letting of bids for the exterior painting of the Brookdale Birches Building, Region VI Ranger Shop and the Wiedrich Barn and Out Building (BID #0320.15.03).
- 10.6 Authorization to prepare specifications and letting of bids for the purchase of two 6x6 ATV's with rear box for natural areas management work countywide (BID #0320.08.01).
- 10.7 Authorization to prepare specifications and letting of bids for contractual herbicide application to treat invasive weeds and brush on District sites countywide for FY 2021 (BID #0320.08.02).

- 10.8 Resolution #20-17 authorizing the Executive Director to execute a Financial Assistance Agreement with the United States Fish and Wildlife Service in the amount of \$15,000 for a summer seasonal crew to work on District and other properties in the Hackmatack National Wildlife Refuge and to sign all applicable forms.
- 10.9 Resolution #20-18 authorizing the Executive Director to execute Change Order #7 removing the trail section between Barnard Mill Road and the first bridge thus reducing contracted total sum by \$32,354 with Schroeder Asphalt Services, Inc. of Huntley, IL for the asphalt resurfacing of the Prairie Trail Link (BID #0218.09.02-CO7).
- 10.10 Authorization to solicit Request for Qualifications (RFQ) for providing Professional Civil Engineering Services for the Stream Erosion and Trail Stabilization of the Prairie Trail South, Algonquin, IL (RFQ #0320.09.01).
- 10.11 Resolution #20-19 accepting the 2020 Conservation Congress Congressional Session Summaries as presented.
- 10.12 Resolution #20-20 authorizing the Executive Director to execute a contract for the Hot-Mix Asphalt Patching of Entrance Roadway & Thomas Woods Campground Roadway, Marengo Ridge Conservation Area, with Chicagoland Paving Contractors, Inc. of Lake Zurich, IL, the lowest responsible and responsive bidder, for a cost not to exceed \$55,000 (BID #0120.09.01-RA).
- 10.13 Resolution #20-21 accepting the 2019 Hunting Program Report and recommended program adjustments for 2020 Hunting Directives.
- 10.14 Ordinance #20-974 authorizing the Transfer of Funds between Budget Line Items GL 01-06-601 and 01-06-605 to GL 01-06-602 in the General Fund in the amount of \$6,055 for FY 2020.
- 10.15 Resolution #20-22 authorizing the Executive Director to execute the Joint Grassland Venture lease agreement on the 85.3<sup>+/-</sup> acre NOB3 located at North Branch Conservation Area to the highest responsive bidder, Tyke Nichols of Hebron, IL for a period of three (3) years (BID #1219.08.01).
- 10.16 Resolution #20-23 authorizing the Executive Director to execute the Joint Grassland Venture Lease Agreement on the 16.2<sup>+/-</sup> acre RUC1 Parcel located at Rush Creek Conservation Area to the highest responsive bidder David Laufer of Crystal Lake, IL at a rate of \$23.00 per acre for a period of three (3) years (BID #0120.08.02).
- 10.17 Resolution #20-24 authorizing the Executive Director to execute the agriculture lease agreements to the highest responsive bidder on the 38.4<sup>+/-</sup> acre Kayser Parcel located at Brookdale Conservation Area to Robert Haraden of Haraden Farms & Stables, Inc of Libertyville, IL at a rate of 30.5% acre; the 19.3<sup>+/-</sup> acre Sass Parcel located at Glacial Park Conservation Area to Cham M. Bauer of McHenry, IL at a rate of 50.68% acre; and the 20.3<sup>+/-</sup> acre Taylor Parcel located at Rush Creek Conservation Area to Chris and Kyle McKee of Woodstock, IL at a rate of 15.5% acres for a period of three (3) years (BID #0120.08.03).
- 10.18 Resolution #20-25 - Adoption of FY 2021 Legislative Program
- 10.19 Ordinance #20-975 authorizing the acquisition of the real property commonly known as the Dollman Trust Parcel and the execution of the attached Real Estate Contract.
- 10.20 Resolution #20-26 approving the reclassification of the position of Director of Marketing and Education (Administration - Grade 21 to Grade 24) effective April 1, 2020.

- 10.21 Resolution #20-27 approving the FY 2021 Salary Schedules as presented.
- 10.22 Ordinance #20-976 authorizing the Transfer of Funds between Budget Line Items GL 01-05-201, 01-05-203 and 01-05-204 to GL 01-10-201, GL 01-10-280 and GL 01-10-284 in the General Fund in the amount of \$14,238 for FY 2021.
- 11.0 NEW & UNFINISHED BOARD BUSINESS
  - 11.1 Approval of Bills Payable for the Month of February, 2020
    - 11.1a Treasurer's Internal Audit
    - 11.1b Consideration to Approve the payment to Conserve FS as indicated on the Submission of Bills Pending Report for the period ending February 29, 2020 (if needed)
    - 11.1c Consideration to Approve the payment of the balance of bills as indicated on the Submission of Bills Pending Report for the month ending February 29, 2020
  - 11.2 Consideration of Ordinance #20-977 authorizing the Executive Director to execute administrative discretion on emergency actions and policies for the continuity of operations for 90 Days during the COVID-19 pandemic including granting regular IMRF part-time and full-time employees up to two-weeks of paid emergency leave if facilities are closed due to the COVID-19 pandemic.
- 12.0 EXECUTIVE SESSION
  - Motion to go into Executive Session pursuant to 2C1 (Personnel - Appointment of Legal Counsel) of the Open Meetings Act (5 ILCS 120/1 et. seq.).
- 13.0 RECONVENE - IMMEDIATELY FOLLOWING EXECUTIVE SESSION
  - 13.1 Roll Call
- 14.0 ACTION OUT OF EXECUTIVE SESSION
  - 14.1 Consideration of Resolution #20-28 - Appointment of Legal Counsel
- 15.0 OTHER BOARD BUSINESS
  - 15.1 Consideration of Resolution #20-29 - Acceptance of McHenry County Conservation District FY 2021 Project List
  - 15.2 Consideration of Resolution #20-30 approving the amended position description and title for the Land Preservation Manager (Administration - Grade 20) to Land Administration and Preservation Manager (Grade 20) effective April 1, 2020
- 16.0 EXECUTIVE DIRECTOR'S REPORT
- 17.0 PUBLIC COMMENTS II

*Public comments on Conservation District matters will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

18.0 ADJOURNMENT

(Motion to adjourn or a motion to fix the time to which the Board shall adjourn to Thursday, April 2, 2020, 5:00 p.m., Brookdale Administrative Office if needed).

Notice: In compliance with the American with Disabilities Act (ADA), this and all other MCCD Board of Trustee Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223 at least 72 hours prior to any meeting so that accommodations can be made.