



**FOR IMMEDIATE RELEASE**

**April 16, 2019**

**CONTACT:  
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Executive Assistant**

OFFICE 815.338.6223 X1234

NOTICE TO ALL MCHENRY COUNTY MEDIA

**PUBLIC HEARING & MEETING NOTICE**

In compliance with the Open Meetings Act, this is to inform you that the regularly scheduled meeting of the McHenry County Conservation District Board of Trustees has been scheduled for Thursday, April 18, 2019 at 5:00 p.m.

Notice is hereby given that the President and Board of Trustees of the McHenry County Conservation District will hold a public hearing at 5:00 P.M. on Thursday, April 18, 2019 in the Brookdale Administrative Offices at 18410 US Highway 14 in Woodstock, Illinois. The purpose of this public hearing is to hear public comment on the Tentative Annual Budget and Appropriation Ordinance #19-957 for the Fiscal Year 2019-2020.

The Tentative Budget and Appropriations Ordinance #19-957 and other pertinent data have been available for public inspection since March 15, 2019 at the Brookdale Administrative Offices and at [WWW.MCCDistrict.org](http://WWW.MCCDistrict.org). The public notice and full Ordinance #19-957 was published in the Northwest Herald on March 15, 2019. Written statements may be submitted prior to or at the time of the hearing.

Please contact the District office for more detailed directions or questions at (815) 338-6223 X1234.



*McHenry County*  
CONSERVATION DISTRICT

18410 U.S. Highway 14, Woodstock, IL 60098  
815.338.MCCD (6223) MCCDistrict.org

MCHENRY COUNTY CONSERVATION DISTRICT  
BOARD OF TRUSTEES

AGENDA

APRIL 18, 2019

5:00 P.M.

BROOKDALE ADMINISTRATIVE OFFICES

1.0 CALL TO ORDER - President Dave Kranz

2.0 PLEDGE OF ALLEGIANCE

3.0 INTRODUCTORY ROLL CALL  
3.1 Roll Call

4.0 CONSERVATION ETHIC

Goal #6: To foster a conservation ethic among McHenry County citizens helping all of us, regardless of the basis for our interest in nature, to develop a greater awareness of our role in, and responsibility for, the total community of life. A conservation ethic asks us to assume a moral duty to become educated about conservation issues and then to act on that information. A conservation ethic is an attitude that recognizes the importance of preserving the natural heritage of the county's open space.

Goal #5: To assure sufficient integration of key District functions (i.e. educational services, site planning, land and facilities management, and natural resource management) to maximize the overall effectiveness of the District.

5.0 CONSERVATION STEWARDSHIP PLEDGE

We pledge to make a difference by standing up for our water, wildlife and way of life in McHenry County. Our quality of life in McHenry County depends on healthy and sustainable natural resources, thoughtfully developed cities and towns, a strong economy, and beautiful outdoor places to explore, discover and recreate.

No. 3 We will remain steadfast in our commitment to protect distinct natural areas.

6.0 RECESS TO PUBLIC HEARING - FY 2020 TENTATIVE BUDGET & APPROPRIATION ORDINANCE

6.1 Motion to recess for the purposes of a Public Hearing of the FY 2020 Tentative Budget & Appropriation Ordinance #19-957

6.2 Roll Call

6.3 Public Comment on the FY 2020 Tentative Budget & Appropriation Ordinance

*Public comments related to the proposed Budget will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

6.4 Motion to Close Public Hearing and Reconvene Regular Meeting

7.0 TRUSTEES REPORT

8.0 COUNTY BOARD LIAISON REPORT

9.0 PRESIDENT'S REPORT

10.0 PUBLIC COMMENTS I

*Public comments on items not related to the budget will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*

11.0 PRESENTATIONS/INTRODUCTIONS

11.1 Steven Byers - Illinois Nature Preserves Commission - Alden Sedge Meadow Nature Preserve Final Dedication

12.0 BOARD BUSINESS - CONSENT AGENDA

*Consent agenda items are approved in one motion as presented on the agenda. The Trustees may remove items from the consent agenda for discussion purposes prior to the motion to approve.*

12.1 Approval of Minutes

12.1a March 14, 2019

12.2 Motion to accept the Treasurer's Report for March 31, 2019.

12.3 Motion to accept the Investment Report for the Fourth Quarter FY 2019 ending March 31, 2019.

12.4 Motion to approve the FY 2020 Salary Schedules as presented.

12.5 Motion to approve changing the job status level of the Volunteer Coordinator- LPNR (Grade 15 - Administrative Group) from part-time to full-time and approving the job description for the Maintenance Worker II (Grade 19- Technical/Professional Group).

12.6 Motion to award the bid to the lowest qualified bidder, Applied Ecological Services of Broadhead, WI at \$49.85 per hour, for a total cost not to exceed \$65,000 for herbicide labor for invasive weed management on Conservation District sites (Bid #: 0219.08.03).

- 12.7 Motion to award the bid the lowest qualified and responsive bidder, Zimmerman Farm Drainage of Woodstock, IL, for repairing drainage tile, and fix and repair other farm infrastructure at a total cost not to exceed \$25,000 (Bid #: 0219.08.02).
  - 12.8 Motion to adopt Resolution #19-11 authorizing the Executive Director to execute the agriculture lease agreement on 28 +/- acres of the Clark and Tittle Parcels with Tom Berning of McHenry, IL, the highest responsive quote for the term of three (3) Years at a lease rate of 24.10%.
  - 12.9 Motion to authorize the preparation of specifications and letting of bids to secure multiple Joint Grassland Venture grassland hay leases on ten (10) parcels containing approximately 206.6 +/- acres (Bid #: 0419.08.01).
  - 12.10 Motion to adopt Resolution #19-10 accepting the Commonwealth Edison/Openlands Green Region Grant in the amount of \$10,000 for the project "A Hundred Acres for A Hundred Years" completed in October 2017.
  - 12.11 Motion to authorize the disposal of listed excess equipment through a public auction/sale with Buck Bros., Inc. of Hampshire, IL.
  - 12.12 Motion to authorize the letting of a Request for Proposals (RFP) for the creative redesign of the District's and Conservation Foundation's websites (RFP #: 0419.10.01).
  - 12.13 Motion to authorize the preparation of bid specifications and letting of bids for improvements needed at the Rush Creek Conservation Area (Bid #: 0419.09.01).
  - 12.14 Motion to adopt Resolution #19-12 authorizing the Executive Director to execute a license agreement with LL Bean for use of The Hollows and Fel-Pro RRR Conservation Areas and Prairieview Education Center for Paddle Board, Archery, and Fly Casting Classes.
  - 12.16 Motion to authorize the submission of a grant application to the National Institute of Justice to assist in funding technological solutions designed to deter, disrupt and prevent ordinance violations in the hunting program.
  - 12.17 Motion to pass Ordinance #19-958 adopting the 2019 Hunting Administrative Directive for Deer Hunting Program and Waterfowl Hunting Program.
- 13.0 OTHER BOARD BUSINESS
- 13.1 Approval of Bills Payable for the Month of March 2019
    - 13.1a Treasurer's Internal Audit
    - 13.1b Consideration of Bills Payable
  - 13.2 Adoption of FY 2020 Combined Annual Budget and Appropriation Ordinance #19-959
  - 13.3 Adoption of Resolution Approving the FY 2020 Legislative Program
  - 13.4 Affirmation of Bid Award for Electrical Service
  - 13.5 Status Report - IGA McHenry County - FEMA-DR-1991-IL Hazard Mitigation Project

- 13.6 Adoption of Resolution #19-14 Authorizing the execution of a Grant Agreement with Illinois Department of Natural Resources for Project MC14-33: Passport to Lost Valley Adventure for \$400,000
- 14.0 EXECUTIVE DIRECTOR'S REPORT
  - 14.1 Legislative Update - Verbal
  - 14.2 2016-2020 Strategic Plan 4<sup>th</sup> Quarter Update
  - 14.3 ADA Transition Plan - 4<sup>th</sup> Quarter Update
  - 14.4 In the News - 4<sup>th</sup> Quarter
  - 14.5 Dashboard - 4<sup>th</sup> Quarter Update
  - 14.6 McHenry County Conservation Foundation - 3<sup>rd</sup> Quarter Report
- 15.0 COMMITTEE ASSIGNMENTS & REPORTS
  - 15.1 Trustee Reports on Conferences & Meetings Attended
    - 15.1a Fox River Ecosystem Partnership (FREP) - Trustee Campbell
    - 15.1b Water Resource Action Plan (WRAP) - Director of Land Preservation & Natural Resources Collins
    - 15.1c Chicago Wilderness - Executive Director Kessler
    - 15.1d McHenry County Farm Bureau - Trustee Henning
    - 15.1e IACFPD/IAPD/NRPA - Trustee Brandt & Executive Director Kessler
    - 15.1f McHenry County Conservation Foundation - Trustee Brandt
    - 15.1g McHenry County Council of Governments - Trustee Scacci
    - 15.1h Green Drinks Crystal Lake -Trustee Kranz
    - 15.1i Conservation Congress 2020 - Trustee Brandt
    - 15.1j MCCG Shared Investment Study & Algonquin/Cary Subarea Plan Steering Committee - Executive Director Kessler
    - 15.1k MAPP - Director of Operations & Public Safety Kremer
    - 15.1l Other Outreach Contacts
- 16.0 PUBLIC COMMENTS II
 

*Public comments on items on the agenda will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.*
- 17.0 EXECUTIVE SESSION
 

Motion to go into Executive Session pursuant to 2C6 (Lease of Real Estate) and 2C11 (Probable or Pending Litigation) of the Open Meetings Act (5 ILCS 120/1 et seq.).
- 18.0 RECONVENE
  - 18.1 Roll Call
- 19.0 ADJOURNMENT
 

(Motion to adjourn or a motion to fix the time to which the Board shall adjourn to Thursday, April 24, 2019, 5:00 p.m., at Brookdale Administrative Offices if needed).

Notice: In compliance with the American with Disabilities Act (ADA), this and all other McHenry County Conservation District Board of Trustee Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223, ext.1233 at least 72 hours prior to any meeting so that accommodations can be made.