



**FOR IMMEDIATE RELEASE**

**September 18, 2018**

**CONTACT:  
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Executive Assistant**

OFFICE 815.338.6223 X1234

NOTICE TO ALL MCHENRY COUNTY MEDIA

MEETING NOTICE

(September 18, 2018) In compliance with the Open Meetings Act, this is to inform you that the regular monthly meeting of the McHenry County Conservation District Board of Trustees has been scheduled for Thursday, September 20, 2018 at 5:00 p.m. The meeting will be held at the Brookdale Administrative Offices in Woodstock, Illinois.

The Brookdale Administrative Offices are located in Brookdale Conservation Area at 18410 US Highway 14, Woodstock, Illinois. Please contact the District office for more detailed directions at (815) 338-6223 X1234.



*McHenry County*  
CONSERVATION DISTRICT

18410 U.S. Highway 14, Woodstock, IL 60098  
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MCHENRY COUNTY CONSERVATION DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
SEPTEMBER 20, 2018  
5:00 P.M.  
BROOKDALE ADMINISTRATIVE OFFICES

1.0 CALL TO ORDER - President Dave Kranz

2.0 PLEDGE OF ALLEGIANCE

3.0 INTRODUCTORY ROLL CALL  
3.1 Roll Call

4.0 CONSERVATION ETHIC

Goal #6: To foster a conservation ethic among McHenry County citizens helping all of us, regardless of the basis for our interest in nature, to develop a greater awareness of our role in, and responsibility for, the total community of life. A conservation ethic asks us to assume a moral duty to become educated about conservation issues and then to act on that information. A conservation ethic is an attitude that recognizes the importance of preserving the natural heritage of the county's open space.

Goal #3: To manage its areas in such manner that archaeological and historical resources are integrated with natural resources for optimal preservation, education, and recreation benefits.

5.0 TRUSTEES REPORT

6.0 COUNTY BOARD LIAISON REPORT

7.0 PRESIDENT'S REPORT

8.0 PUBLIC COMMENTS I

*Public comments on items on the agenda will be limited to 3 min. per person.  
Board members welcome all comments and will take them under advisement.*

9.0 PRESENTATIONS/INTRODUCTIONS

- 9.1 Introduction of New Team Members
  - 9.1a Police Officer - Amanda Bronge
  - 9.1b Facilities Maintenance Worker - Kelly Patterson
- 9.2 Recognition of Participation - Marengo Community High School, District 154 - Job Shadowing Program - McHenry County Conservation District Police Department
- 9.3 FY 2018 Audit Presentation/CAFR- James R. Savio, CPA, MAS of Sikich, LLP
- 9.4 Geographical Information System (GIS) - Cindy Rendel, GIS Coordinator

10.0 BOARD BUSINESS - CONSENT AGENDA

*Consent agenda items are approved in one motion as presented on the agenda. The Trustees may remove items from the consent agenda for discussion purposes prior to the motion to approve.*

- 10.1 Approval of Minutes
  - 10.1a August 16, 2018 - Regular Meeting
- 10.2 Accept Executive Session Minutes and Place in Confidential File Closed Session Minutes until released
  - 10.2a August 16, 2018 - Executive Session
- 10.3 Motion to accept the Treasurer's Report for August 31, 2018 as presented.
- 10.4 Motion to approve the lowest qualified bidders of Shooting Star Native Seeds of Spring Grove, MN (\$85,197.78), Genesis Nursery, Inc. of Tampico, IL (\$54,803.09), Agrecol, LLC of Evansville, WI (\$23,021.24), and Spence Restoration Nursery of Muncie, IN (\$3,528.06) for a total cost not to exceed \$166,550.17 for the completion of seeding projects on approximately 151 acres of various habitats for standard mixes and special revenue account projects within conservation areas (BID #0818.08.01).
- 10.5 Motion to award a contract for construction and restoration of asphalt resurfacing of The Hollows and Rush Creek Conservation Areas, from Chadwick Contracting Company, of Lake In The Hills, IL, the lowest responsible and responsive bidder, for a cost not to exceed \$200,387.44 (BID #0818.09.01-RA).
- 10.6 Motion to award a contract for the demolition and restoration of the remaining 25 buildings on the Fox Bluff Conservation Area, Algonquin, from National Wrecking Company of Chicago, IL, the lowest responsible and responsive bidder, for a cost not to exceed \$193,866.19 (BID #0718.09.01-RA).
- 10.7 Motion to terminate the wireless service contract with Sprint of Schaumburg, IL and award a twelve (12)-month wireless/cellular services and equipment contract with Cellco Partnership d/b/a Verizon Wireless (State of Illinois Contract CMS793372P, PBC #15-93372, IBB Ref. #22037605), for an estimated cost of \$3,472.19 a month effective October 1, 2018.
- 10.8 Motion to accept the Comprehensive Annual Financial Report as prepared by Sikich, LLP of Naperville, IL for Fiscal Year 2018 which began on April 1, 2017 and ended March 31, 2018.

- 10.9 Motion to adopt Resolution #18-26 approving a Memorandum of Understanding between the McHenry County Conservation District and the McHenry County Conservation Foundation.
  - 10.10 Motion to adopt Resolution #18-25 authorizing the Executive Director to execute a License Agreement for Snowmobiling on District Sites with the McHenry County Snowmobile Association, Huntley Penguins and Marengo Snowgoers.
  - 10.11 Motion to accept the State Wildlife Grant Program Final Report to the Illinois Department of Natural Resources (IDNR) on the Smooth Green Snake Project (T-109-R-1) as presented.
  - 10.12 Motion to accept the 2018 Oak Reproduction in Midwestern Savannas and Woodlands: Understanding and Managing Acorn Dispersal Version 1.0 Study as presented.
  - 10.13 Motion to authorize travel expenditures for Trustee Campbell to attend the National Recreation and Park Association (NRPA) 2018 Conference from September 25-27, 2018 at a cost not to exceed \$1,000.
- 11.0 OTHER BOARD BUSINESS
- 11.1 Approval of Bills Payable for the Month of August 2018
    - 11.1a Treasurer's Internal Audit
    - 11.1b Motion to approve the payment to Conserve FS as indicated on the Submission of Bills Pending Report for the period ending August 31, 2018.
    - 11.1c Motion to approve the payment of the balance of bills as indicated on the Submission of Bills Payable & Payroll Report for the month ending August 31, 2018.
  - 11.2 Passage of 2018 Property Tax Levy Extension and Truth in Taxation Ordinance #18-955.
  - 11.3 Authorization to Negotiate/Bid Agricultural Leases: Rose & Schweiger Parcels
  - 11.4 Affirmation of Emergency Expenditure - Repair of Drainage Tile at Pleasant Valley Conservation Area
- 12.0 EXECUTIVE DIRECTOR'S REPORT
- 12.1 Legislative Update - Verbal
- 13.0 COMMITTEE ASSIGNMENTS & REPORTS
- 13.1 Trustee Reports on Conferences & Meetings Attended
    - 13.1a Fox River Ecosystem Partnership (FREP) - Trustee Campbell
    - 13.1b CMAP -Director of Land Preservation & Natural Resources Collins
    - 13.1c Chicago Wilderness - Executive Director Kessler
    - 13.1d McHenry County Farm Bureau - Trustee Henning
    - 13.1e IACFPD/IAPD/NRPA - Trustee Brandt & Executive Director Kessler
    - 13.1f McHenry County Conservation Foundation - Trustee Brandt
    - 13.1g McHenry County Council of Governments - Trustee Scacci
    - 13.1h Green Drinks Crystal Lake -Trustee Kranz
    - 13.1i Conservation Congress 2018 - Trustee Brandt
    - 13.1j MCGG Shared Investment Study & Algonquin/Cary Subarea Plan Steering Committee - Executive Director Kessler

- 13.1k MAPP - Director of Operations & Public Safety Kremer
- 13.1l Other Outreach Contacts

14.0 PUBLIC COMMENTS II

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15.0 EXECUTIVE SESSION

Motion to go into Executive Session pursuant to Exception 2C1 (Personnel), 2C5 (Real Estate), and 2C21 (Review of Closed Session Minutes) of the Open Meetings Act (5 ILCS 120/1 et. seq.).

16.0 RECONVENE - IMMEDIATELY FOLLOWING EXECUTIVE SESSION

16.1 Roll Call

17.0 ACTION ON ITEMS OUT OF EXECUTIVE SESSION

17.1 Consideration of a motion to pass Ordinance #18-956 authorizing the execution of the Purchase Contract and the acquisition of real estate known as the County Surplus Tax Parcel 2.

18.0 ADJOURNMENT

(Motion to adjourn or a motion to fix the time to which the Board shall adjourn to Thursday, October 4, 2018, 5:00 p.m., Brookdale Administrative Office if needed).

*Notice: In compliance with the American with Disabilities Act (ADA), this and all other MCCD Board of Trustee Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223 at least 72 hours prior to any meeting so that accommodations can be made.*