



FOR IMMEDIATE RELEASE

August 14, 2018

**CONTACT:
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Executive Assistant**

OFFICE 815.338.6223 X1234

NOTICE TO ALL MCHENRY COUNTY MEDIA

MEETING NOTICE

(August 14, 2018) In compliance with the Open Meetings Act, this is to inform you that the regular monthly meeting of the McHenry County Conservation District Board of Trustees has been scheduled for Thursday, August 16, 2018 at 5:00 p.m. The meeting will be held at the Brookdale Administrative Offices in Woodstock, Illinois.

The Brookdale Administrative Offices are located in Brookdale Conservation Area at 18410 US Highway 14, Woodstock, Illinois. Please contact the District office for more detailed directions at (815) 338-6223 X1234.



McHenry County
CONSERVATION DISTRICT

18410 U.S. Highway 14, Woodstock, IL 60098
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MCHENRY COUNTY CONSERVATION DISTRICT
BOARD OF TRUSTEES
AGENDA
AUGUST 16, 2018
5:00 P.M.
BROOKDALE ADMINISTRATIVE OFFICES

1.0 CALL TO ORDER - President Dave Kranz

2.0 PLEDGE OF ALLEGIANCE

3.0 INTRODUCTORY ROLL CALL
3.1 Roll Call

4.0 CONSERVATION ETHIC

Goal #6: To foster a conservation ethic among McHenry County citizens helping all of us, regardless of the basis for our interest in nature, to develop a greater awareness of our role in, and responsibility for, the total community of life. A conservation ethic asks us to assume a moral duty to become educated about conservation issues and then to act on that information. A conservation ethic is an attitude that recognizes the importance of preserving the natural heritage of the county's open space.

Goal #2: To acquire and maintain other wildland, scenic areas, and open spaces for conservation purposes, and for educational and recreational use.

5.0 TRUSTEES REPORT

6.0 COUNTY BOARD LIAISON REPORT

7.0 PRESIDENT'S REPORT

8.0 PUBLIC COMMENTS I

Public comments on items on the agenda will be limited to 3 min. per person. Board members welcome all comments and will take them under advisement.

- 9.0 PRESENTATIONS/INTRODUCTIONS
 - 9.1 Introduction of New Team Members
 - 9.1a Nathan Groh - Restoration Ecologist
 - 9.1b Matt Finzel - Habitat Technician

10.0 BOARD BUSINESS - CONSENT AGENDA

Consent agenda items are approved in one motion as presented on the agenda. The Trustees may remove items from the consent agenda for discussion purposes prior to the motion to approve.

- 10.1 Approval of Minutes of Previous Meetings
 - 10.1a July 19, 2018 - Regular Meeting
 - 10.1b July 19, 2018 - Executive Session
- 10.2 Motion to accept the Treasurer's Report for July 31, 2018 as presented.
- 10.3 Motion to award a contract to Miles Chevrolet of Decatur, IL, the lowest responsible and responsive bidder for (1) new, unused 2019 4WD, 4DR Sport Utility Special Service Vehicle for a total cost not to exceed \$35,800 (BID # 0718.06.01).
- 10.4 Motion to authorize the preparation of specifications and letting of bids for native seed for various restoration projects county wide (BID #0818.08.01).
- 10.5 Motion to award a contract to Avalon Petroleum Co of Antioch, IL, the lowest, responsible, and responsive bidder, for the purchase of unleaded and diesel fuels at \$.2500 per gallon over the market price the day the fuel is delivered for a period of one (1) year starting September 1, 2018 and ending August 31, 2019 (BID #0618.07.01).
- 10.6 Motion to award a contract to Amerigas of Gurnee, IL, the lowest responsible and responsive bidder, for the purchase of propane fuel at a cost not to exceed \$1.24 per gallon for a period of one (1) year starting September 1, 2018 and ending August 31, 2019 (BID #0618.07.02).
- 10.7 Motion to award a contract for construction and restoration of asphalt resurfacing at Fel-Pro RRR, Glacial Park (Valley Road), Wildlife Resource Center and Piscasaw North Conservation Areas, (BID #0218.07.01), from Behm Pavement Maintenance, Inc. of Crystal Lake, IL, the lowest responsible and responsive bidder, for a cost not to exceed \$29,111.50 (BID #0218.07.01).
- 10.8 Motion to pass Ordinance #18-953 authorizing a budget transfer of \$20,000 from General Ledger Account No. 01-08-785 to General Ledger Account No. 01-15-785 for the purchase of a heavy equipment replacement trailer.
- 10.9 Motion to adopt Resolution #18-23 authorizing the execution of an Intergovernmental Agreement with Marengo Township for the procurement of road salt for the 2018-2019 winter season.
- 10.10 Motion to re-authorize the preparation of bid specifications and letting of bids for HMA improvements of the sections of the existing entrance drive and parking lots to Rush Creek and parking lots of the Hollows Conservation Areas, Harvard and Cary respectively (BID #0818.09.01-RA).
- 10.11 Motion to re-authorize the preparation of bid specifications and letting of bids for HMA improvements of the existing entrance drive to Lost Valley Visitor Center, Glacial Park Conservation Area, Richmond/Ringwood (BID: #0818.09.02-RA).

- 10.12 Motion to adopt Resolution #18-24 authorizing the execution of an Intergovernmental Agreement with the Village of Ringwood regarding improvements to be constructed and maintained along the Prairie Trail.
 - 10.13 Motion to award the bid to the lowest qualified bidder, ABRA Equipment Supply, LLC of Crosslake, MN at a total cost not to exceed \$26,831.24 for the purchase of one PTO driven, tractor mounted brush mulcher for natural resources management on District sites (BID #0618.08.01).
 - 10.14 Motion to authorize the preparation and solicitation of Request for Proposals (RFP) from qualified and experienced third-party consultants/firms to conduct an external compensation market study and analysis (RFP #0818.04.01).
 - 10.15 Motion to award a contract for construction and restoration of asphalt resurfacing of the Prairie Trail Link (McCullom Lake Road to Barnard Mill Road) and Glacial Park Maintenance Facility Parking Lot, from Schroeder Asphalt Services, Inc. of Huntley, IL, the lowest responsible and responsive bidder, for a cost not to exceed \$267,714.13 (BID #0218.09.02).
- 11.0 OTHER BOARD BUSINESS
- 11.1 Approval of Bills Payable for the Month of July 2018
 - 11.1a Treasurer's Internal Audit
 - 11.1b Motion to approve the payment to Conserve FS as indicated on the Submission of Bills Pending Report for the period ending July 31, 2018.
 - 11.1c Motion to approve the payment of the balance of bills as indicated on the Submission of Bills Pending Report for the month ending July 31, 2018.
 - 11.2 2018 Property Tax Levy Discussion
 - 11.3 Recovery Residence Discussion
 - 11.4 Memorandum of Understanding - McHenry County Conservation Foundation Discussion
 - 11.5 Selection of Financial Auditors Discussion
 - 11.6 Selection of Strategic Planning Workshop Date to Establish Preliminary Framework
- 12.0 EXECUTIVE DIRECTOR'S REPORT
- 12.1 Legislative Update - Verbal Report
- 13.0 COMMITTEE ASSIGNMENTS & REPORTS
- 13.1 Trustee Reports on Conferences & Meetings Attended
 - 13.1a Fox River Ecosystem Partnership (FREPP) - Trustee Campbell
 - 13.1b CMAP -Director of Land Preservation & Natural Resources Collins
 - 13.1c Chicago Wilderness - Executive Director Kessler
 - 13.1d McHenry County Farm Bureau - Trustee Henning
 - 13.1e IACFPD/IAPD/NRPA - Trustee Brandt & Executive Director Kessler
 - 13.1f McHenry County Conservation Foundation - Trustee Brandt
 - 13.1g McHenry County Council of Governments - Trustee Scacci
 - 13.1h Green Drinks Crystal Lake -Trustee Kranz
 - 13.1i Conservation Congress 2018 - Trustee Brandt

- 13.1j MCCG Shared Investment Study & Algonquin/Cary Subarea Plan Steering Committee - Executive Director Kessler
- 13.1k MAPP - Director of Operations & Public Safety Kremer
- 13.1l Other Outreach Contacts

14.0 PUBLIC COMMENTS II

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15.0 EXECUTIVE SESSION

Motion to go into Executive Session pursuant to Exception 2C5 (Real Estate), 2C21(Review of Closed Session Minutes) of the Open Meetings Act (5 ILCS 120/1 et. seq.).

16.0 RECONVENE - IMMEDIATELY FOLLOWING EXECUTIVE SESSION

16.1 Roll Call

17.0 ACTION ON ITEMS OUT OF EXECUTIVE SESSION

Consideration of a motion to pass Ordinance #18-954 authorizing the execution of purchase contract(s) or submit bids for the acquisition of real property off McHenry County's Surplus Property Auction.

18.0 ADJOURNMENT

(Motion to adjourn or a motion to fix the time to which the Board shall adjourn to Thursday, September 6, 2018, 5:00 p.m., Brookdale Administrative Office if needed).

Notice: In compliance with the American with Disabilities Act (ADA), this and all other MCCD Board of Trustee Meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed please call the Executive Director's Office at 815.338.6223 at least 72 hours prior to any meeting so that accommodations can be made.