

**MCHEMRY COUNTY CONSERVATION DISTRICT
ORDINANCE #19-965**

**AN ORDINANCE AMENDING THE
COMPRHENSIVE ADMINISTRATIVE POLICY & PROCEDURE MANUAL
3.03.01 LEADERSHIP TEAM AS PRESENTED SEPTEMBER 24, 2019**

WHEREAS, under section 12 of the Conservation District Act, 70 ILCS 410/12 (West, 2000)(The “Act”), a district is authorized and empowered “To adopt by-laws, adopt and use a common seal, to enter into contracts, acquire and hold real and personal estate and take such other actions as may be necessary for the proper conduct of its affairs”; and

WHEREAS, the District is authorized “to make and publish all ordinances, rules, and regulations necessary for the management and protection of its property and the conduct of its affairs”; and

WHEREAS, the District has determined that it is reasonable, necessary and desirable to set forth policies to clarify the organization and administration of the District; and

WHEREAS, the District had previously created the Comprehensive Administrative Policy & Procedure Manual which had been last amended on June 21, 2018;

WHEREAS, the District has found it reasonable, necessary and desirable to amend this policy to incorporate changes to comply with changes to laws regarding personnel issues, contract agreements, and programmatic needs of the District.

NOW, THEREFORE, be it resolved by the President and the Board of Trustees of the McHenry County Conservation District that the Comprehensive Administrative Policy & Procedure Manual Section 3:00 Employee Organizational Structure: 3.01.03 Leadership Team be amended to reflect the Board of Trustees direction regarding attendance of the Leadership Team at the Board of Trustees Meetings.

FURTHERMORE, be it ordained that the Secretary for the District and the Executive Director are hereby authorized and directed to prepare and place on file the revised Comprehensive Administration & Policy Manual in accordance with this ordinance.

PASSED AND APPROVED by the President and Board of Trustees of the McHenry County Conservation District the 24th day of September, 2019.

AYES: 4

NAYS: 2

ABSENT: 0

ABSTAIN: 1

APPROVED: 
VERNON SCACCI, PRESIDENT
BOARD OF TRUSTEES

ATTEST: 
CAROLYN CAMPBELL, SECRETARY
BOARD OF TRUSTEES