

**MCHEMRY COUNTY CONSERVATION DISTRICT  
ORDINANCE #13-861**

**AN ORDINANCE AMENDING PERSONNEL POLICIES  
#3.08 REGULAR PART-TIME EMPLOYEE, #3.10 SHORT-TERM EMPLOYEE,  
#11.02 GROUP INSURANCE, #11.04 PART TIME EMPLOYEE INSURANCE PLAN AND  
ADDING #11.05 MEASUREMENT, ADMINISTRATIVE AND STABILITY PERIOD AND  
RENUMBERING EXISTING POLICY #11.05 THROUGH #11.11  
TO ACCOMMODATE THE AFFORDABLE CARE ACT**

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**WHEREAS**, under section 12 of the Conservation District Act, 70 ILCS 410/12 (West, 2000)(The "Act"), a district is authorized and empowered "To adopt by-laws, adopt and use a common seal, to enter into contracts, acquire and hold real and personal estate and take such other actions as may be necessary for the proper conduct of its affairs"; and

**WHEREAS**, the District is authorized "to make and publish all ordinances, rules, and regulations necessary for the management and protection of its property and the conduct of its affairs"; and

**WHEREAS**, the District has determined that it is reasonable, necessary and desirable to set forth policies to clarify the organization and administration of the District; and

**WHEREAS**, the District had previously created this policy approved on July 19, 2007, amended August 18, 2011, and amended May 17, 2012;

**WHEREAS**, the District has found it reasonable, necessary and desirable to amend this policy to incorporate changes related to the Affordable Care Act;

**NOW, THEREFORE**, be it resolved by the President and the Board of Trustees of the McHenry County Conservation District that:

Policy #3.08 Regular Part-Time Employee; #3.10 Short-Term Employee; #11.02 Group Insurance; #11.04 Part-Time Employee Insurance Plan be amended as presented;

Policy #11.05 Measurement, Administration and Stability Period be added as presented;

And existing Policies #11.05 through #11.11 be renumbered as #11.06 through #11.12 as presented.

**FURTHERMORE**, be it ordained that the Secretary for the District and the Executive Director are hereby authorized and directed to prepare and place on file the revised Personnel Policy Manual in accordance with this ordinance.

PASSED AND APPROVED by the President and Board of Trustees of the McHenry County Conservation District the 21<sup>st</sup> day of February, 2013.

Ayes: 7

Nays: 0

Absent: 0

Abstain: 0

Approved: \_\_\_\_\_

STEPHEN BARRETT, PRESIDENT  
BOARD OF TRUSTEES

Attest: \_\_\_\_\_

DAVE BRANDT, SECRETARY  
BOARD OF TRUSTEES