1.0 CALL TO ORDER
At 5:05 p.m. on the evening of Tuesday, July 21, 2020, President Pro Tem/Vice President Brandt began the meeting at the Brookdale Administrative Offices, 18410 US Highway 14, Woodstock, Illinois and via Video Conference by Zoom under Gubernatorial Disaster Proclamation - Executive Order 2020-10 and 2020-18 Suspending the Open Meetings Act (5 ILCS 120/2 & 120/7) which limits remote participation of the public body and requiring a quorum be physically present in a public space. The meeting was available for public access through the same logon and meeting code as the Trustees. Trustees were present at Brookdale Administrative Offices and were connected to the live Zoom meeting through a shared connection and on their individual devices.

President Pro Tem/Vice President Brandt stated that he had determined that it was not practical or prudent to hold the public meeting of the Board in person with members of the public due to the current pandemic (PA 101-0640)

The Meeting of the Board of Trustees of the McHenry County Conservation District was then called to order at 5:07 p.m. by President Pro Tem Brandt on the evening of Tuesday, July 21, 2020 at the Brookdale Administrative Offices, 18410 US Highway 14, Woodstock, Illinois 60098 and via Video Conference by Zoom. The meeting was recorded and was posted to www.MCCDistrict.org the following morning.

2.0 PLEDGE OF ALLEGIANCE

3.0 INTRODUCTORY ROLL CALL
3.1 Roll Call
Trustees Present: Dave Brandt, President Pro Tem/Vice President
                John Henning, Treasurer
                Carolyn Campbell, Secretary
                Patrick Fritz, Trustee
                Bill Cook, Trustee
                Linda Thomas, Trustee

Trustee Absent: One Vacant Position

Counsel & Staff Present: Andrew S. Paine, Legal Counsel (Remote)
                        Elizabeth S. Kessler, Executive Director
                        Ed Collins, Director Land Preservation & Natural Resources (Remote)
                        Andy Dylak, Director Administration & Finance (Remote)
                        John Kremer, Director Operations & Public Safety (Remote)
                        Wendy Kummerer, Director Marketing & Education (Remote)
                        Anne Basten, Executive Assistant
                        Stephanie Michael, IT Specialist/Administrative Assistant (Remote)

Others Present: Dave Cook, Executive Director, Intergovernmental Personnel Benefits Cooperative (IPBC) (Remote)
4.0 CONSERVATION ETHIC
Trustee Thomas read the Conservation Ethic aloud. Treasurer Henning read Goal #2 aloud.

5.0 CONSERVATION STEWARDSHIP PLEDGE
Trustee Fritz read the Conservation Stewardship Pledge No. 6 aloud.

6.0 READING OF OATH & ELECTION OF OFFICERS
6.1 Reading of the Oath of Office
President Pro Tern Brandt read the Oath of Office aloud which was affirmed by all of the Board members.

6.2 Nominations for President, Gift Ban Act Officer & Ethics Officer
A motion was made by Trustee Cook, seconded by Trustee Thomas, to nominate John Henning for President, Gift Ban Act Officer and Ethics Officer. The call for additional nominations was made three times. President Pro Tern Brandt stated that he was prepared to nominate himself but believed that not doing so will strengthen the cohesiveness of the Board. A roll call vote gave the following results: Thomas-yes, Brandt-yes, Henning-yes, Cook-yes, Fritz-yes, Campbell-yes. Motion passed unanimously.

6.3 Nominations for Vice President
A motion was made by President Henning, seconded by Secretary Campbell, to nominate Dave Brandt for Vice President. The call for additional nominations was made three times. A roll call vote gave the following results: Cook-yes, Campbell-yes, Thomas-yes, Fritz-yes, Brandt-yes, Henning-yes. Motion passed unanimously.

6.4 Nominations for Treasurer
A motion was made by Trustee Fritz, seconded by Trustee Thomas to nominate Bill Cook for Treasurer. The call for additional nominations was made three times. Secretary Campbell stated that she had looked forward to being Treasurer and would have liked to have been part of that conversation prior to the nominations. A roll call vote gave the following results: Brandt-yes, Fritz-yes, Cook-yes, Thomas-yes, Campbell-yes, Henning-yes. Motion passed unanimously.

6.5 Nominations for Secretary
A motion was made by Vice President Brandt, seconded by Treasurer Cook, to nominate Carolyn Campbell as Secretary. The call for additional nominations was made three times. There were no other nominations. A roll call vote gave the following results: Campbell-yes, Cook-yes, Fritz-yes, Brandt-yes, Thomas-yes, Henning-yes. Motion passed unanimously.

6.6 Trustee Outreach Assignments
President Henning asked to make the assignments as part of item 15.5 on the agenda.

6.7 Finance & Administration Committee and Committee Appointments

President Henning asked the Trustees if they would like to all be appointed to the Finance & Administration Committee since they had been attending all the committee meetings already so as to stay on top of the financial issues of the District. They all agreed. President Henning appointed all Trustees to the Finance & Administration Committee and recommended that instead of having a separate monthly meeting that they be made part of the Committee of the Whole when everyone would be present.

7.0 PRESENTATIONS/INTRODUCTIONS

7.1 Introduction of New Team Members

Director of Marketing and Education Kummerer introduced Education Services Manager Becky Lambert via Zoom. Education Services Manager Lambert has been with the District since just before we went into quarantine in March. Education Services Manager Lambert spoke briefly, thanking the District for the opportunity to continue her work in environmental education.

Sites and Fleet Manager Weborg re-introduced Region V Ranger Josh Crittenden who began working with the District fifteen years prior, beginning his career with Perry from seasonal through Assistant Ranger. He briefly left for a year and half to work for Lake County Forest Preserve District before returning as Assistant Ranger in Region I. Newly appointed Region V Ranger Crittenden stated he was looking forward to new challenges in another new region.

Sites and Fleet Manager Weborg then introduced Region 5 Assistant Ranger Travis Sandoz who began as a seasonal with the District and has also worked for Moraine Hills State Park. Assistant Ranger Sandoz was online for the meeting but did not have audio or video to respond to the Board.

Education Program Coordinator Valerie Coduto and Education Outreach Coordinator Aimee Collins were not present online to be introduced.

7.2 IPBC/Gallagher Presentation – Health Insurance Program

Director of Administration & Finance Dylak reminded the Board of Trustees that the concept of joining the Intergovernmental Personnel Benefits Cooperative (IPBC) had been presented the previous year when the District moved to using Gallagher as our personnel insurance broker. IPBC is similar to the Park District Risk Management Agency (PDRMA) which uses a larger pool of insured parties with similar risks, to manage costs and to provide a more consistent premiums for budgeting.

David Cook, Executive Director of IPBC began the presentation by introducing the organization and his long term experience in local government. He stated they have consistently been able to beat the market with lower annual insurance premium increases. The group is governed by the members.

Tyler Feeney from Gallagher shared how they are the local brokers for the IPBC and that the whole group is what stabilizes the rates. They disclose all the dollars flowing in and out to all the members of group. He graphically showed a comparison of the performance of IPBC versus the public sector rates for PPO plans and HMO plans. He also explained that any surplus in premiums can be earned back if there is a favorable claims history.
They reviewed the partners in the group, types of insurance provided, and a computer application for management by Human Resources. Mr. Cook noted that the prescription services had been put out for bid three years previously, which had saved the group millions over the period. They also highlighted the Value Added programs such as a wellness program and other incentive programs which can save up to $400 per employees who participate. Currently there are 139 members in Illinois as of July 1, 2020, and that there are regional subgroups within the state and that the District would fall into the Northwest Health Insurance Pool (NWHIP).

President Henning thanked them for the thorough presentation.

8.0 TRUSTEES REPORT
Vice President Brandt noted the involvement of staff and conservation partners in the Latino Conservation Week programs.

Vice President Brandt as President Pro Tem, reported that he had spoken with Consultant Victoria McGrath of McGrath Consulting who was guarded and evasive and would not answer all his questions. He shared with the Board of Trustees that he spoke with Attorney Paine and asked that he contact Ms. McGrath regarding the status of the Cultural Assessment report and to receive the report on behalf of the Board of Trustees. President Brandt thanked Attorney Paine for his assistance. He stated that Ms. McGrath was near finalization and typically reports her findings to the board by attending a meeting. President Henning asked whether the Board members wanted to review the findings on the date of the Committee of the Whole or the Regular Board meeting date. The consensus was at the Committee of the Whole in Executive Session after it is ready to be presented.

Trustee Fritz reported that he had toured Winding Creek and Rush Creek Conservation Areas recently and had seen the berm work at Winding Creek.

9.0 COUNTY BOARD LIAISON REPORT
County Board Liaison was not present to report due to a conflict with a County Board meeting.

10.0 PRESIDENT’S REPORT
President Henning had nothing to report.

11.0 PUBLIC COMMENTS
President Henning asked members of the public in attendance if they would like to make a comment and gave them instructions to raise their hands in the ZOOM video communications platform and that their microphone would be unmuted. No members of the public gave an indication that they wanted to make a comment.

12.0 BOARD BUSINESS - CONSENT AGENDA
12.1 Approval of Minutes of Previous Meetings
   12.1a June 18, 2020 - Committee of the Whole
   12.1b June 23, 2020
   12.1c May 21, 2020 - Executive Session

12.2 Acceptance of the Treasurer’s Report
   12.2a June 30, 2020

12.4 Resolution #20-56, a Resolution designating Depository Financial Institutions for District Funds from August 1, 2020 through July 31, 2021.

12.5 Resolution #20-57, a Resolution authorizing the destruction of listed verbatim recordings of Executive Session meetings prior to January 2019, in compliance with the Illinois Open Meetings Act.

12.6 Resolution #20-58, a Resolution authorizing the Release of the listed Executive Session meeting minutes to the public domain in compliance with the Illinois Open Meetings Act.

12.7 Resolution #20-59, a Resolution affirming the Executive Director’s execution of Change Order #8 with Schroeder Asphalt Services, Inc. of Huntley, IL for the asphalt resurfacing of the Prairie Trail Link and Region One Facilities Maintenance Shop Parking Lot (BID #0218.09.02-C08).

12.8 Authorization to prepare specifications and letting of bids for upgrades to the Fuel Management Program (BID #0520.07.01).

12.9 Resolution #20-60, a Resolution authorizing the Executive Director to execute a one-year, auto-renewable License Agreement with McHenry County Cycling Without Age for storage of their equipment at a Pole Building in Glacial Park at Harts Road and Route 31 through July 31, 2021.

12.10 Second Reading. Ordinance #20-986, an Ordinance authorizing amendatory language in the District’s General Use Ordinance in Section 5: Bicycling and Electronic Personal Assistive Mobility Devices, Subsection E to read, “Use or ride an electric or electric assisted bicycle exceeding a speed of 15 miles per hour” and to authorize the publication of the revised General Use Ordinance.


12.13 Resolution #20-61, a Resolution authorizing payment in the amount of $1,899,625 due on August 1, 2020 to The Bank of New York Mellon (BNY Mellon), Dallas, TX for the General Obligation Refunding Bond, Series 2014

A motion was made by Secretary Campbell, seconded by Vice President Brandt, to approve Board Business-Consent Agenda Items 12.1 through 12.13 as presented after being read aloud. A roll call vote gave the following results: Thomas-yes, Cook-yes, Campbell-yes, Brandt-yes, Fritz-yes, Henning-yes.

Motion passed unanimously.

13.0 OTHER BOARD BUSINESS

13.1 Approval of Bills Payable for the Month of June 2020

13.1a Treasurer’s Internal Audit

Director of Administration and Finance Dylak had provided the requested information from the previous meeting in writing which was shared with the Board of Trustees in advance. All items were in compliance with the purchasing policy and procedures.

It was requested that the following documents be pulled for review:
T000861 Partners in Mission refund of $77.00; B7808 Credit Card charge for minnows, mealworms, and mice of $552.07; and M3566-Mendards for $141.12.
13.1b Consideration to approve the payment to Conserve FS as indicated on the Submission of Bills Pending Report for the period ending June 30, 2020.

A motion was made by Vice President Brandt, seconded by Trustee Fritz, to approve the payment to Conserve FS as indicated on the Submission of Bills Pending Report for the period ending June 30, 2020 as presented. A roll call vote gave the following results: Thomas-yes, Brandt-yes, Campbell-yes, Cook-yes, Fritz-yes, Henning-abstain.

Motion passed by a vote of 5 to 0 with 1 abstention by President Henning.

13.1c Consideration to approve the payment of the bills as indicated on the Submission of Bills Pending reports for the month ending June 30, 2020.

A motion was made by Trustee Fritz, seconded by Treasurer Cook, to approve the payment of bills as indicated on the Submission of Bills Pending reports for the month ending June 30, 2020. A roll call vote gave the following results: Cook-yes, Brandt-yes, Fritz-yes, Thomas-yes, Campbell-yes, Henning-yes.

Motion passed unanimously.

13.2 Execution of Financial Strategy to Pay Off Pichen Installment Agreement

13.2a Debt Certificate Issuance Ordinance

Vice President Brandt made a motion to pass Ordinance #20-988, an Ordinance authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the McHenry County Conservation District, McHenry County, Illinois, and for the issue of not to exceed $2,400,000 Debt Certificates, Series 2020, of said Conservation District evidencing the rights to payment under said Agreement, and providing for the security and means of payment under said Agreement of said Certificates as presented. The motion was seconded by Secretary Campbell.

A roll call vote gave the following results: Fritz-yes, Campbell-yes, Thomas-yes, Cook-yes, Brandt-yes, Henning-yes.

Motion passed unanimously.

13.2b Appointment of Bond Counsel

Treasurer Cook made a motion to adopt Resolution #20-62, a Resolution appointing Attorney Kyle W. Harding of Chapman Cutler, LLP as the District’s Bond Counsel for the Issuance of Debt Certificates, Series 2020 Transaction. The motion was seconded by Trustee Fritz. A roll call vote gave the following results: Brandt-yes, Fritz-yes, Cook-yes, Campbell-yes, Thomas-yes, Henning-yes.

Motion passed unanimously.

13.2c Appointment of Financial Advisor

Secretary Campbell made a motion to adopt Resolution #20-63, a Resolution authorizing the Executive Director to execute a contract with James Rachlin of Meristem Advisors of Chicago, IL to serve as the District’s Financial Advisor for the issuance of Debt Certificates, Series 2020, at a cost
not to exceed $9,500. A roll call vote gave the following results: Campbell-yes, Cook-yes, Fritz-yes, Brandt-yes, Thomas-yes, Henning-yes. Motion passed unanimously.

Executive Director Kessler stated that everything can now move forward. Director of Administration and Finance Dylak is hoping for a private offering as it would move quicker. A public offering would take 60 to 90 days.

13.3 Job Classification Review
13.3a Reclassification of Restoration Ecologist, Plant Ecologist and Wildlife Ecologist from Grade 19 to 20 on the Technical/Professional Salary Schedule and Authorization for Corresponding Salary Increase

Secretary Campbell and President Henning thanked Director of Land Preservation and Natural Resources Collins for the presentation information and knowing how to explain the comparable data. A motion was made by Vice President Brandt to adopt Resolution #20-64, a Resolution reclassifying the positions of Restoration Ecologist, Plant Ecologist and Wildlife Ecologist from Grade 19 to 20 on the Technical/Professional Salary Schedule and authorization for corresponding retroactive salary adjustment to effective date of April 1, 2019 as presented. The motion was seconded by Secretary Campbell. A roll call vote gave the following results: Fritz-yes, Cook-yes, Campbell-yes, Brandt-yes, Thomas-yes, Henning-yes. Motion passed unanimously.

13.3b Budget Transfer for Corresponding Salary Increase
A motion was made by Vice President Brandt to pass Ordinance #20-989, an Ordinance authorizing the Transfer of Funds between Budget Line Items GL 01-08-443, GL 01-08-450, GL 01-08-601, GL 01-08-842, and GL 01-08-845 to GL 01-08-201, GL 01-08-280 and GL 01-08-284 in the General Fund in the amount of $20,248.94 for FY 2021 as presented. The motion was seconded by Treasurer Cook. A roll call vote gave the following results: Thomas-yes, Brandt-yes, Fritz-yes, Cook-yes, Campbell-yes, Henning-yes. Motion passed unanimously.

13.3c FLSA Exemption Status Review: Community Relations Specialist
Executive Director Kessler explained that the request to reevaluate the position with regards to the Fair Labor Standards Act (FLSA) was based on the creative nature of the position and the effect of printing deadlines and other issues on the timing of work that needs to get done. Director of Marketing and Education Kummerer explained that there had not been that much overtime paid out but that it is more of a stress issue and that sometimes more time is needed to complete a marketing piece and slower periods between jobs where the hours could be spread out better to accommodate the work load and deadlines.
A motion was made by Vice President Brandt, to adopt Resolution #20-65, a Resolution reclassifying the position of Community Relations Specialist in the Administrative Salary Schedule from Non-Exempt to Exempt as presented. The motion was seconded by Secretary Campbell. A roll call vote
gave the following results: Fritz-yes, Campbell-yes, Thomas-yes, Cook-yes, Brandt-yes, Henning-yes.
Motion passed unanimously.

13.4 Continued Discussion on 2020 Property Tax Levy & Development of FY 2022 Budget

Executive Director Kessler explained that the information will be used to guide the levy ordinance preparation and approval in September. The three different scenarios proposed were reviewed for the benefit of the Trustees and others who had not attended the previous meeting. All scenarios will require a reduction in the budget from the current year. Capital expenses would come from reserves and there was discussion about using reserves for general operations. It was also noted that all scenarios include requests for the Full levy in 2021 and 2022.

The scenarios were summarized as follows based on their impact to services, operations and reserves: Scenario 1) moderate impact; Scenario 2) low impact; and Scenario 3) severe impact. Executive Director Kessler and Director of Administration & Finance Dylak reviewed the deficits for all three scenarios. Director of Administration & Finance Dylak noted that all scenarios included salary increases and the expected insurance increases for IPBC. The deficits would be cut from the operating budget.

Treasurer Cook asked about covering the deficits using reserves and that if it were not for the COVID-19 pandemic he would have felt comfortable using the full 2019 levy as a base rather than the 2018 but he continues to support Scenario 3.

Several cuts and cancellations due to the pandemic were discussed. Executive Director Kessler shared that she had conversations with County Administrator Austin and Director of Administration & Finance with Director of Finance Kevin Bueso. It was noted that the County is starting discussions for their own levy and that there was a resolution presented in Law & Government regarding COVID-19/unemployment but had not moved forward. It was also shared that it appears that the Mental Health Board will be applying for the full levy.

The staff was asked their recommendation which was in support of Scenario 1 with the ability to abate later if needed since there is no telling what might happen in the future.

Director of Administration and Finance Dylak reminded the board that the Property Taxes make up the majority of our budget (80%) compared to only 50% of the County’s general operating revenue and that our income is more stable. He also explained that if we take an increased levy this year, we are not able to go back three years to recapture lost revenue, and that this can only be done if we reduce the levy. He presented one more option to Scenario 3 which was to take new development.

All three scenarios will be challenging to staff; however, a decision must be made in August in order to prepare the Ordinance for passage in September to comply with state statutes.

The consensus was to start the budget process based on Scenario 3 as items could always be added and to include the use of $485,000 from reserves.

13.5 Continued Discussion on FY 2021-FY 2023 Strategic Plan Tactics

The consensus was to move forward with the tactics as presented.
13.6 Discussion on Lease with Villas of Boulder Ridge Property Owners Association
Land Administration and Preservation Manager Siler explained the history of the parcel in question and the management agreement entered into in 2008 with the Homeowners Association which expired in the summer of 2018. The site was maintained with a mowed walking path and periodic burns and seeding of native flora. The recent issue with a Willow tree brought the matter to the forefront as the management contractor had handled removal of damaged vegetation at the direction of the HOA. There was additional discussion about possible similar agreements and the advice of Legal Counsel. It was noted that this is not a revenue based agreement as no funds are exchanged and was not a priority agreement.

Director of Land Preservation and Natural Resources Collins explained that before the management agreement had gone into effect, that the homeowners had been asking for a lot of management and staff could not maintain the site at the level they wanted.

The consensus was to direct staff to move forward in seeking a new agreement with input from Legal Counsel.

13.7 Discussion on Intergovernmental Agreement Granting License for Facility Use with the Illinois Nature Preserves Commission for Office Space at Lost Valley Visitor Center
Land Administration and Preservation Manager Siler shared the recommended layout of space for the Natural Areas Preservation Specialist and an intern in the upper level of Lost Valley Visitor Center for a three-year renewable license.

The consensus was to move forward in drafting the license agreement for the proposed space.

13.8 Discussion on Amending Board of Trustees Established Meeting Dates for the Remainder of 2020
With the cancellation of two scheduled Special Call/Finance Committee meetings and incorporating the discussions into the Committee of the Whole agendas, there were no changes needed.

14.0 EXECUTIVE DIRECTOR’S REPORT
14.1 FY 2020-2023 Strategic Plan - Continued Progress
14.2 Project Update: ADA Improvements
14.3 Dashboard - First Quarter FY 2021
14.4 In the News - First Quarter FY 2021
14.5 McHenry County Conservation Foundation Quarterly Report & Strategic Plan Update
14.6 Legislative Update - Verbal Report
14.7 Project Tracking Timeline - First Quarter FY 2021
14.8 Update on COVID-19 Pandemic Preparedness and Response Plan - Continuity of Business Functions and Operations

Executive Director Kessler asked for feedback from the Board on the Arnold Engineering/300 West issue. The McHenry County Health Department will be holding a public meeting in the future and it is recommend that the District provide a formal response through Special Counsel Steve Grossmark at Tressler, LLP on the proposed restriction of the groundwater through the ordinance. The consensus was to continue in opposition to the ordinance.
Executive Director Kessler thanked the board members for forwarding the neighbors' letters regarding the fencing of open space near a local school and the consensus was that this is not under the authority of the District and to remain neutral on the issue at this time.

15.0 COMMITTEE ASSIGNMENTS & REPORTS
President Henning stated that the assignments would stay the same unless someone wanted to change.

15.1a Fox River Ecosystem Partnership (FREP) - Trustee Campbell is currently serving as Secretary for the group.

15.1b WRAP - Director of Land Preservation & Natural Resources Collins reported that the project is winding down and commentary has been submitted (except for Climate) and the group may be active for most of next year. He estimated that there are still quite a few months before ready for approval.

15.1c Chicago Wilderness - Executive Director Kessler reported that they had just passed a Green Vision standards and are setting goals.

15.1d McHenry County Farm Bureau - Trustee Fritz had nothing to report.

15.1e IACFPD/IAPD/NRPA - Executive Director Kessler reported that August the IACFPD will be a meeting via Zoom, and that she is heading up a task force whose work will be over in December.

15.1f McHenry County Conservation Foundation - Trustee Thomas had nothing new to report.

15.1g McHenry County Council of Governments - Secretary Campbell volunteered for this assignment and President Henning will try to attend when possible.

15.1h MCCG Shared Investment Study & Algonquin/Cary Subarea Plan Steering Committee - Executive Director Kessler reported that the group should be wrapping up on the shared investment portion and that the subarea plan was also near completion.

15.1i MAPP - Director of Operations & Public Safety Kremer will continue to serve.

15.1j Other Outreach Contacts

16.0 PUBLIC COMMENTS II
President Henning asked members of the public in attendance if they would like to make a comment and gave them instructions to raise their hands in the ZOOM video communications platform and that their microphone would be unmuted. No members of the public gave an indication that they wanted to make a comment.

17.0 EXECUTIVE SESSION
At 7:19 p.m. a motion was made by Vice President Brandt to go into Executive Session pursuant to Exception 2C11 (Pending Litigation) of the Open Meetings Act. The motion was seconded by Trustee Thomas. A roll call vote gave the following results: Brandt-yes, Fritz-yes, Cook-yes, Campbell-yes, Thomas-yes, Henning-yes. Motion passed unanimously.

18.0 RECONVENE
The Meeting of the Board of Trustees of the McHenry County Conservation District was reconvened to order at 8:07 p.m. by President Henning on the evening of Tuesday, July 21, 2020 at the Brookdale Administrative Offices, 18410 US Highway 14, Woodstock, Illinois 60098 and via Video Conference by Zoom. This portion of the meeting was recorded and was posted to www.MCCDistrict.org the following morning.
18.1 Roll Call
Trustees Present: John Henning, President
Dave Brandt, Vice President
Bill Cook, Treasurer
Carolyn Campbell, Secretary
Patrick Fritz, Trustee
Linda Thomas, Trustee

Trustee Absent: One Vacant Position

Counsel & Staff Present: Andrew S. Paine, Legal Counsel (remote)
Elizabeth S. Kessler, Executive Director
Anne Basten, Executive Assistant

19.0 ADJOURNMENT
A motion was made by Trustee Thomas, seconded by Treasurer Cook, to adjourn the meeting. A roll call vote gave the following results: Thomas-yes, Brandt-yes, Cook-yes, Fritz-yes, Campbell-yes, Henning-yes.

Motion passed unanimously. Meeting adjourned at 8:08 p.m. July 21, 2020.

Respectfully submitted,

Carolyn Campbell, Secretary

Date

8-25-2020